

**SUNSET CITY CORPORATION  
PLANNING COMMISSION MINUTES  
September 16, 2010  
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Minutes of a regular Planning Commission meeting held **September 16, 2010**, at Sunset City Hall, 200 West 1300 North, Sunset, Utah; Chair Gabbert presiding:

**Planning Commission Members Present:**

Jason Gabbert	Chair
Tena Hale	Commissioner
David Hackett	Commissioner
Brad Weller	Commissioner
Brian Cobb	Alternate Commissioner

**Excused:**

Randy Feik	Commissioner
Brian Parker	Alternate Commissioner

**Employees and Officials Present:**

Ray Chapman	Council Member
Linda Youngdell	Treasurer/Office Manager

Chair Gabbert opened the meeting at 6:30 p.m., welcoming everyone in attendance and making Alternate Commissioner Cobb a voting member.

**1. Review the Moderate Income Housing Plan and complete the Biennial Report:**

Chair Gabbert stated that tonight the commissioners will be reviewing the Moderate Income Housing Plan and work on completing the questionnaire for the Division of Housing and Community Development. Chair Gabbert asked the Commissioners if they had any thoughts and/or questions. Before tonight's meeting, Chair Gabbert and Commissioner Weller had been working on this. Commissioner Weller feels they need to review what they did and then pass it on to Director Hennessee for his input. Treasurer/Office Manager Youngdell found that when she was reviewing this, she discovered that the City adopted the Affordable Housing Plan on March 21, 2006. When the General Plan was drafted in 2009, two years later, the Affordable Housing Plan was not included in the General Plan and it needs to be. The Planning Commission needs to send this to the City Council and have the General Plan amended to include the Affordable Housing Plan. Commissioner Weller stated that his copy of the General Plan has it included and that is why he thought that it had been done. Treasurer/Office Manager Youngdell feels that it was just an accident that it was not included and they now need to fix it. Chair Gabbert reviewed each question with the Commissioners.

Motion: Commissioner Weller made a motion answer the questionnaire as they discussed and send the General Plan to the City Council to have the General Plan amended to include the Affordable Housing Plan. Alternate Commissioner Cobb seconded the motion. The motion passed unanimously.

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**2. General Information**

Commissioner Weller asked the Planning Commission to make sure that if they are not able to attend a meeting, that they let Treasurer/Office Manager Youngdell know so that she can have them excused for the meeting. Treasurer/Office Manager Youngdell was in agreement with Commissioner Weller because if they do not, they will be marked as absent.

Alternate Commissioner Cobb made a motion to adjourn. Commission Member Hale seconded the motion.

The meeting adjourned at 6:50 p.m.

These minutes have been read and approved at the Planning Commission meeting held October 21, 2010.

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Jason Gabbert, Chair

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Linda J. Youngdell, Treasurer/Office Mgr.