

**Sunset City Corporation  
City Council Minutes  
December 1, 2015  
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Minutes of a regular meeting held December 1, 2015 at Sunset City Hall, 200 West 1300 North, Sunset, Utah; Mayor Macfarlane presiding.

**REGULAR SESSION**

**Mayor and Council Present:**

Beverly Macfarlane	Mayor
Ryan Furniss	Council Member
Trystal Peay	Council Member
Dan Ripple	Council Member
Jake Peterson	Council Member
Kevin Snow	Council Member

**City Employees Present:**

Susan R. Hale	Recorder
Linda J. Youngdell	Treasurer/Office Manager
Jason Monroe	Public Works Director
Anthony Bott	Fire Captain

Firefighters: Anthony Bott, Randy Harris, Matt Maass, Maggie Fey, Daniel Ruiz, Nathan Judson

**Excused:**

Ken Eborn	Police Chief
James Weston	Fire Chief

**Others Present:**

Allyson Jackson	Sunset Citizen Corps
Ryan Hatch	Utah Local Government Trust
Curtis Tonks	Utah Local Government Trust
Jeremiah Jackson	Ricky Carlson
Chad Bangerter	Deon Anderson

The meeting was called to order at 6:30 p.m. by Mayor Macfarlane.

Council Member Snow gave the invocation and led the Pledge of Allegiance.

**Approval of Minutes:** The minutes from November 17, 2015 were not ready for approval.

**Approval of Vouchers:** Council Member Furniss made a motion to approve the voucher for Spillman Technologies in the amount of \$10,076.00. Council Member Peay seconded the motion. The motion passed unanimously with Council Members Furniss, Peay, Ripple, Peterson and Snow voting yes.

**Public Comments:** There were none.

1. **Award RFP for property & casualty insurance services:** Treasurer/Office Manager Youngdell explained that an RFP was posted on October 25, 2015 for the City's property and

casualty insurance. Companies were given until November 13, 2015 to submit their proposal. Only one proposal was submitted and it was from Sunset's current insurance carrier, which is Utah Local Governments Trust. Sunset City has had general liability insurance with the Trust since 1984, property and auto since 2001 and workers' compensation since 2003. General liability, property and auto all renew December 23, 2015 and workers' compensation renews January 1, 2016. In the last five years, Sunset City has received \$21,682.00 in dividends back from the premiums that they have paid the Trust. Currently Sunset has opted for a \$2 million limit and the Trust has proposed raising that limit to \$5 million. If the City remains at the current limit, they will save \$23,000, whereas with a \$5 million limit the City will save \$16,000. She recommended the Council raise the limit to \$5 million and stated she has enjoyed working with the Trust. The time was turned over to Ryan Hatch and Curtis Tonks.

Ryan Hatch and Curtis Tonks distributed a document which provided an overview of the Trust and the services that they provide. The Trust is a governmental insurance pool that is comprised of cities, counties and districts all over the State. They insure almost 90 percent of the State.

Mayor Macfarlane asked if the dividends they receive are due to claims. Curtis Tonks explained that all of their members have a stake in the Trust's general liability pool and dividends can be added every year when they do really well in that pool. Essentially, the Trust is paying less in claims than the members are paying in premiums. The Trust is owned by their members, therefore some of the money is paid back through dividends.

Council Member Peterson inquired briefly on the RFP noticing process. He commented that the Trust holds different trainings and provides resources which are very helpful. In response to a question from Mayor Macfarlane, Mr. Hatch explained that the Trust Accountability Program (TAP) requires cities to track motor vehicle records for City personnel. They also provide extensive training on sewer back-up prevention, law enforcement liability and how to prevent workers' comp injuries.

Council Member Ripple made a motion to award the RFP for property and casualty insurance services to the Utah Local Governments Trust and increase the limit to \$5 million. Council Member Snow seconded the motion. The motion passed unanimously with Council Members Furniss, Peay, Peterson, Ripple and Snow voting yes.

2. **Present Summer Yard Awards:** Council Member Snow announced the winners of the Summer Yard Awards and one of the awards was given to Deon Anderson, who was present at the meeting. The awards and cash prizes will be mailed to the winners who were not present at the meeting. Council Member Snow expressed appreciation for the members of the community who maintain nice yards. Mayor Macfarlane echoed his remarks.
3. **Present FY16 1st quarter financial report:** City Recorder Hale read a letter which accompanies the report, and provided a general overview of the City's expenditures that have taken place within the first quarter. The financial state of the City is good at this time.

4. **Resolution 2015-14 - appointing a member to the Board of Trustees of the North Davis Sewer District:** Mayor Macfarlane read a letter from the Board of Trustees of the North Davis Sewer District (NDSD) which informed the City that Council Member Furniss' appointment to the Board will end on December 31, 2015. In the letter, the NDSD respectfully requested that the City appoint representation to the Board to begin on January 1, 2016. Council Member Furniss suggested amending the language in the proposed resolution to indicate that the new appointment will end in December 2017 instead of 2019 because that is when Mayor Macfarlane's Mayoral term ends.

Council Member Ripple moved to approve Resolution 2015-14 appointing Mayor Macfarlane to represent Sunset City on the Board of Trustees of the North Davis Sewer District beginning January 1, 2016 and ending December 31, 2017. Council Member Furniss seconded the motion. The motion passed 4-to-1 with a roll call vote. Council Member Peay - yes, Council Member Ripple - yes, Council Member Snow - yes, Council Member Peterson - no, Council Member Furniss - yes.

5. **Discuss Sunset City street lighting:** *Note: This item was discussed at the end of the agenda.*

The Council gathered around a table to review maps that Council Member Snow had obtained regarding the City's street lights. In speaking with Rocky Mountain Power, it has been suggested that an audit of the City's street lights take place. Some of the lights are unaccounted for and the City is therefore getting free lighting in certain areas. The audit would figure out where all the lights are located, as well as the costs associated with installing new lights, which would subsequently be maintained by the City instead of Rocky Mountain Power. Council Member Snow suggested they consider using decorative poles, which would change the entire look of the City. In previous discussions the Council has considered implementing a \$2.00 monthly lighting fee for a certain period of time until all of the needed lights have been installed and paid off.

Council Member Snow suggested the Council discuss which neighborhoods should be prioritized and noted that a meeting will take place next Tuesday at 1:00 pm in the City Building to discuss a possible game plan. Council Member Peay stated an audit should take place first to determine where additional lighting in the City is needed. Council Member Snow noted that audits cost anywhere between \$2,500 and \$5,000.

Council Member Furniss questioned the \$1,000 per light estimate. Council Member Snow explained that the lights actually cost closer to \$2,000, however \$1,000 of that amount is rebated back to the City. Public Works Director Monroe provided a summary of the solar light meeting that he and Mayor Macfarlane attended today. Council Member Furniss suggested that the City take a multi-faceted approach and begin with an independent light study first. A study would map neighborhoods and give staff and Council a more balanced approach on where to install new lighting based on neighborhood needs.

Council Member Ripple remarked that he was less concerned with whether or not the light poles were decorative and questioned whether or not it was worth the extra money to pay for that extra feature. In his opinion, the lighting itself is the highest priority. Department Heads and Council summarized the points that have been brought forward throughout the discussion and City Recorder Hale suggested not arbitrarily initiating a \$2.00 monthly fee, but to figure out what exactly this project will cost and implement a fee accordingly. The Council decided to go forward with the study and it was noted that the fee won't be initiated until an audit has taken place first.

6. **Discuss clarifying the Sunset City all night parking ordinance:** Council Member Peay explained there is still some gray area in the City's all night parking ordinance that needs to be clarified. In particular, she feels that the Council should discuss the 72-hour limit on vehicles. As the ordinance currently reads, anything that is registered can be left on the street indefinitely. It was noted that Clinton's and Clearfield's ordinances were included in their packets and their ordinances indicate RVs are not allowed to be parked on the streets in their respective cities. Furthermore, Clearfield's ordinance also addresses possible avoidance of regulations; in other words, a person can't park their car on the street for 72 hours and then drive around the block only to park their car in the exact same place for another 72 hours. This is defined as avoiding the City's regulations and is breaking the law.

Council Member Snow agreed with Council Member Peay's points. Council Member Furniss commented that he likes Clearfield's ordinance, however he also made some suggestions on how it could best be implemented in Sunset so that the ordinance is not quite as stringent. Council Member Ripple stated that he read through both ordinances and he likes Clinton's ordinance but prefers Clearfield's regulations. Council Member Peterson remarked that he does not want to infringe upon anyone's property rights and believes that leading by example is the best way to lead. He believes that if a property owner wants to park on their grass it is their prerogative. There was further deliberation on the changes that should be made and Mayor Macfarlane commented that there are many other City ordinances that need to be reviewed and changed.

The suggested changes to this ordinance were noted and it will be presented in ordinance form at the next Council meeting.

7. **Mayor and Council reports:** Council Member Furniss reported the Youth City Council is currently working on a food drive and fundraising for a conference in Logan that will take place next year. Mayor Macfarlane expressed that she is extremely impressed with the level of participation coming from the Youth City Council.

Council Member Peay reminded department heads to submit RSVPs for the Christmas party on December 14<sup>th</sup> and stated they need to be turned in to Treasurer/Office Manager Youngdell by Friday. She also reported that the senior luncheon will be tomorrow and it would be great to have Council Members come serve and visit with the seniors.

Council Member Peterson commented that people own their own property and he doesn't believe the Council needs to make a bunch of laws with regards to what citizens can or cannot do with their own property. He emphasized the importance of leading by example.

Council Member Ripple thanked the Fire and Police personnel for their service on Thanksgiving.

Council Member Snow requested that the City Council agenda be posted on Facebook. He also mentioned that there is a stop sign coming west out of Sunset Square which is pointless. It was noted that the area in question is private property, which is why the stop sign is necessary. There was continued discussion on the matter, and Council Member Snow commented that the stop sign on Main Street is faded. Lastly, he noted that the budget posted on the website is out of date by two years. Mayor Macfarlane stated that this needs to be updated, along with several other items.

8. **Department reports:** Treasurer/Office Manager Youngdell reported on behalf of the Police Department that the police vehicles have not been stickered yet. She also reported she will submit the requested website updates. Administration has been extremely busy with business licensing and utility billing.

Fire Captain Bott reported Santa Clause will be riding around the City on a fire truck on December 12th at 9:00 am. There were no incidents on Thanksgiving. The Assistant Chief position has been posted and Chief Carter's last day was yesterday. Ambulance 11 is back in service and was picked up today from Ed Kenley Ford, who came back with the most reasonable quote for the repairs at around \$1,700. The Fire Department has responded to several fire calls recently, including a structure fire that occurred today on the 1400 North block. At the request of Mayor Macfarlane, Captain Bott explained they currently only receive \$200.00 on transports for Medicaid patients. However, at the start of next year that amount will increase significantly to around \$786.00. Chief Weston is working on compiling a book which details the medical transport information.

Public Works Director Monroe reported there were three water leaks on November 19th and another leak the next day. The water lines are old and need repairs. He also reported he fixed the parking lot lights with the help of Clinton City's boom truck. Director Monroe expressed he is looking forward to the senior luncheon tomorrow. Mayor Macfarlane noted the Christmas decorations on 1800 North only lasted a day before being hit and she does not want to cause any injuries, so the decorations will not go back up in that area. She then asked Director Monroe to report on the City well. Director Monroe explained he met with Weber Basin and the footprint of the new building will need to be about six feet larger in size. The old siren is antique and they need to decide what to do with it because it will be taken down for the new building's size. Construction will begin in about three or four months after some additional design work is completed. Mayor Macfarlane commented they may need to readdress the contract because the footprint of the new building has changed. She also explained that while reviewing the power bill she noticed the City was paying for power over at the well, which Weber Basin was supposed to start paying for back in March. The City

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has called Weber Basin and the power bill has been transferred under their name. Weber Basin will repay the City for the power the City has paid for since March.

Mayor Macfarlane reported on several items, including the construction of a new road into Wasatch Integrated, which was installed east of the old road. They were flagged from EPA because the PCDC/PCDF was not working correctly and Wasatch Integrated will rectify this concern as soon as possible. PARC is located in the same area, which is a rehabilitation center for the disabled. The Center is working as a 501(c)(3) thrift shop that sells recycled items. Mayor Macfarlane said she sent a notification to the Council on November 25th regarding the Wasatch Front Regional Council letter of intent for 2017 through 2022. The letter of intent is for the STP, CMAT and TAP programs. Mayor Macfarlane spoke with UTA about their tentative budget and how they plan on spending the additional funding from Prop 1. She also met with UDOT, and they informed her that if anything is done with the Fire Station right now, the City will lose State and Federal dollars; therefore, it would behoove the City to wait until UDOT is ready. Council Member Ripple commented that the Fire Station should be condemned because it is not safe and is in terrible condition. Mayor Macfarlane explained that it will be about four more years before they will get a new Fire Station. Council Member Ripple stressed that they are not giving Fire personnel proper living conditions in order for them to support the community. Council Member Furniss added that regardless of which direction the City goes with their fire services, they will still need a new station. The Mayor and Council further deliberated upon this issue. Mayor Macfarlane reported she is working with the Kiwanis Club on Coats for Kids. She also made mention of the Hope Center in Clearfield which helps to address food and clothing needs in the community. She and Public Works Director Monroe recently met with some vendors about solar lighting. A suggestion had been made to install one or two lights at first as a trial run. Lastly, Mayor Macfarlane had the opportunity to serve Thanksgiving lunch at Hill Air Force Base.

Council Member Furniss made a motion for the Council to take a five minute break. Council Member Snow seconded the motion. The motion passed unanimously with Council Members Furniss, Peay, Snow, Peterson and Ripple voting yes.

The Council discussed street lighting (written above in agenda item 5).

Council Member Ripple made a motion to adjourn. Council Member Furniss seconded the motion. The motion passed unanimously with Council Members Furniss, Peay, Snow, Peterson and Ripple voting yes.

The meeting adjourned at 8:35 p.m.

Approved – December 15, 2015.

/s/Beverly K. Macfarlane, Mayor

/s/Susan R. Hale, Recorder