

**SUNSET CITY CORPORATION
PLANNING COMMISSION MINUTES
November 17, 2011
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Minutes of a regular Planning Commission meeting held **November 17, 2011** at Sunset City Hall, 200 West 1300 North, Sunset, Utah; Chair Hale presiding:

Planning Commission Members Present:

Tena Hale	Chair
Jason Gabbert	Commissioner
David Hackett	Commissioner
Brian Parker	Commissioner
Brad Weller	Commissioner
Jonathan Ellsworth	Alternate Commissioner
Scott Stevenson	Alternate Commissioner

Employees and Officials Present:

Linda Youngdell	Treasurer/Office Manager
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Others Present:

Kevin Snow	Council Elect
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Chair Hale opened the meeting at 6:30 p.m., welcoming everyone in attendance.

Minutes: Commissioner Parker made a motion to approve the minutes of June 16, 2011 as written. Commissioner Hackett seconded the motion. The motion passed unanimously.

Minutes: Commissioner Parker made a motion to approve the minutes of July 28, 2011 as amended. Commissioner Gabbert seconded the motion. The motion passed unanimously.

1. General Plan Review:

Chair Hale reminded the Commissioners they had been asked by the Mayor to review the General Plan with the completion date of April 2012. Chair Hale suggested breaking it into parts and assign Commissioners to oversee certain areas of the Plan. Commissioner Parker was involved in the last revision and everyone reviewed the plan as a whole, but they were each assigned a section to oversee. Alternate Commissioner Ellsworth is a Planner by trade and questioned how deep they wanted to dig into this plan. Chair Hale responded that they need to review and make changes as they see fit. Commissioner Parker feels they need to focus on the strengths that each Commissioner has and make the changes that are needed. Commissioner Weller broke down the sections as follows: section 1-Alternate Commissioner Stevenson, section 2-Alternate Commissioner Ellsworth, section 3-Commissioner Hackett, section 4-Commissioners Gabbert and Weller and Commissioner Parker will be over the appendix. Alternate Commissioner Stevenson questioned if there was anything in particular that the Mayor had asked them to focus on. Treasurer/Office Manager Youngdell replied 1800 North will be where the most focus needs to be. Alternate Commissioner Stevenson would like to be involved in the transportation part of the plan because that is his expertise. Commissioner Parker feels that if someone has strengths in an area, please assist with that

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area. Chair Hale asked each commissioner to review their areas and come prepared at the next Planning Commission Meeting.

Motion: Commissioner Weller made a motion to table this agenda item until the next regularly schedule meeting and assign the sections of the plan as stated above. Commissioner Parker seconded the motion. The motion passed unanimously.

Commissioner Parker suggested they review other cities' General Plans. Alternate Commissioner Ellsworth stated that Taylorsville has a good plan.

2. Planning Commission By-Laws Review:

Chair Hale turned the time over to Commissioner Weller who asked for this to be placed on the agenda. Commissioner Weller wanted to review this so the new members could become familiar with it and make a few changes. He then asked Treasurer/Office Manager Youngdell how much of the by-laws they could change. Treasurer/Office Manager Youngdell replied that, if it is not tied to an ordinance, they could change it. Commissioner Weller feels the attendance policy is weak. He was told that the removal of a member is tied to an ordinance. Commissioner Weller asked everyone to review it and they will put it back on the agenda after they are finished with the General Plan. Conflict of interest issues are also a concern of Commissioner Weller's, along with the Planning Commissioner seniority if they were to leave and come back. He also feels that everyone should be a member and do away with the alternate members.

Motion: Commissioner Weller made a motion to table this agenda item until after the General Plan is completed. Commissioner Gabbert seconded the motion. The motion passed unanimously.

3. General Information:

Commissioner Weller expressed his condolences to Chair Hale for not being elected to the City Council. He then congratulated Council Elect Snow. He reminded everyone that in January they will select their chair and alternate chair for the 2012 year. He would also like to see Council Elect Snow become the liaison between the City Council and the Planning Commission.

Treasurer/Office Manager Youngdell informed the Commissioners they have someone who has came into Administration who is asking for a special meeting on either January 28th or 29th. The Commissioners decided that the January 29, 2012 would be the best day.

Motion: Commissioner Weller made a motion to adjourn. Commissioner Gabbert seconded the motion. The motion passed unanimously.

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The meeting adjourned at 6:57 p.m.

These minutes have been read and approved at the Planning Commission meeting held February 16, 2012.

Tena Hale, Chair

Linda J. Youngdell, Treasurer/Office Mgr.