

**Sunset City Corporation
City Council Minutes
November 1, 2016
Page 1 of 6**

Minutes of a regular meeting held November 1, 2016 at Sunset City Hall, 200 West 1300 North, Sunset, Utah; Mayor Macfarlane presiding.

REGULAR SESSION

Mayor and Council Present:

Beverly Macfarlane	Mayor
Chad Bangerter	Council Member
Ricky Carlson	Council Member
Norm Noyes	Council Member
Trystal Peay	Council Member
Scott Wiggill	Council Member

City Employees Present:

Susan R. Hale	Recorder
Linda J. Youngdell	Treasurer/Office Manager
Ken Eborn	Police Chief
Jason Monroe	Public Works Director
Anthony Bott	Dep. Fire Chief

Excused:

James Weston	Fire Chief
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Others Present:

Isa Perry	Davis County Health Department
Scott Harbertson	EDCUtah
Kevin Bishop	EDCUtah

The meeting was called to order at 6:30 p.m. by Mayor Macfarlane.

Mayor Macfarlane gave the invocation and led the Pledge of Allegiance.

Approval of Minutes: Council Member Wiggill made a motion to approve the minutes of October 18, 2016 as presented. Council Member Peay seconded the motion. The motion passed unanimously with Council Members Bangerter, Carlson, Noyes, Peay and Wiggill voting yes.

Public Comments: There were none.

- 1. Recognize Public Works Mechanic Blaine Dickson for 30 years of service and announce his retirement:** Mayor Macfarlane recognized Public Works Mechanic Blaine Dickson for his 30 years of service and announced his retirement. Public Works Director Monroe handed him a plaque with an air chuck on it to honor his retirement. Mechanic Dickson used the air hose every day to dust himself off, so Director Monroe thought it would bring back good memories. Everyone congratulated him and pictures were taken.

2. **Recognize Wanema Butcher for Neighbors Helping Neighbors:** Mrs. Butcher was unable to attend the meeting, so this item will be on the next agenda she will be able to attend.

Council Member Peay made a motion to table this item. Council Member Carlson seconded the motion. The motion passed unanimously with Council Members Bangerter, Carlson, Noyes, Peay and Wiggill voting yes.

There were problems with the laptop for the presentation so the Council heard item number 4 before item number 3.

4. **Presentation on how the Economic Development Corporation of Utah can help Sunset:** Council Member Bangerter introduced Scott Harbertson and Kevin Bishoff. Mr. Bishoff stated EDCUtah has been in business for 30 years and is an independent, not-for-profit company. Although not part of State government, they have a contract with the Governors Office of Economic Development (GOED) to do the economic development work for the State of Utah. Prior to 1987, companies wanting to locate in Utah had to call various cities and counties. Now there is a centralized location for economic development. EDCUtah brings businesses to Utah, such as Mark and Randall, Goldman Sachs, E-Bay, Adobe and hundreds more. Their membership is made up of 250 companies, 41 cities and 19 counties for networking opportunities, getting advance notice of a company coming into Utah, looking at businesses who want to come into the State and more. They have a matching grant program. They have a booth at the big International Conference of Shopping Centers (ICSC) in Las Vegas and different cities can join with them in the booth to meet businesses. They have a full research department to help with an economic development plan. Mayor Macfarlane would serve on the Board if Sunset becomes a member. They also help existing businesses within the State to expand. They can link Sunset into their economic development network, which is statewide. They would like to have some of the Council to meet with business development managers to talk about what kind of land Sunset has, etc. so they can include it when talking with a business is looking for that type of land, etc.

Scott Harbertson gave a Mayor's perspective of working with EDCUtah. He knows Falcon Hill, the changes expected to happen with the 1800 North UDOT project and the vacant 12 acre lot on Main Street are important items the EDCUtah could help Sunset with. There is an annual fee of \$1,500 to join. Instead of hiring Economic Development personnel for an hourly wage, Sunset would get all the expertise of everyone from EDCUtah whenever they are needed and that is included in the membership fee. The research department alone is very valuable. The vacant lot on Main and 1300 North is a prime location for a supporting business for Falcon Hill. The research department can tell the Council what the economic benefit to Sunset would be for all types of businesses. The Buxton Report is something a business can use to gather all the information on locations they would like to have and now that Report has been developed in a reverse fashion for cities to see what type of businesses would fit within the City. The report can cost around \$60,000 which is too much for smaller cities. EDCUtah is going to put that report into their budget for next year, so they have it available to all the members.

Council Member Bangerter said they have discussed for years about spending money on promoting Sunset City, but nothing has been done. Here, they would have that opportunity and more for a minimal cost. This may not be budgeted for this fiscal year, but he would like discuss with them weather to open the budget to join now or wait until the next budget. Mayor Macfarlane agreed it would be good to become a member of the EDCUtah. Knowing businesses look at city websites, she asked what Mr. Harbertson would suggest they do with the City's website. Mr. Harbertson said EDCUtah has a "Golf for Grants" program held in June, in which a lot of corporations help to sponsor, and all the money collected is used to help promote economic development in communities. Sunset could apply for a 50% matching grant to develop a website for economic development. With membership, Sunset's vacant property would be listed on their Sure Sites internet program so when businesses put in their criteria for locations it could show up in the search. Some of their members are land attorneys and they could give Sunset direction.

- 3. Presentation of Sunset's Health Profile:** Mayor Macfarlane stated she met Isa Perry of the Davis County Health Department at a COG meeting when she gave a presentation for them. She asked Ms. Perry to address the City Council.

Isa Perry said the Area Deprivation Index (ADI) for Utah was developed by the Intermountain Health Care and the University of Utah. It's a geographic measure of social economic status combining 17 census measures related to education, income, employment, living conditions and social situations combined into one score. It measures the deprivation or vulnerability of a certain area. She showed an ADI map of Davis County and Sunset is shown as a high area of deprivation or an area high in need of resources. Every city has resources they can be proud of thinking of all the factors that impact health. Sunset is a very small city, but has 4 schools and 3 great parks. When thinking about economic development, the Council should think about not having many tobacco/alcohol outlets or fast food restaurants and having connectivity where people can walk to and spend time. It is hard to gather information for Sunset alone as it shares the same zip code with HAFB, Clinton, Clearfield and West Point, so they used 84015 data for a small area to compare to Davis County and Utah. Strengths and weaknesses can be determined with this comparison. The Davis County Health Department would be happy to do whatever they can to support the communities' efforts to create a healthy environment for the residents.

- 5. Resolution 2016-18 approving the Interlocal Cooperation Agreement between Davis County and Sunset City for the Davis Metro Narcotics Strike Force:** Police Chief Eborn stated this agreement is the same the City has entered into in the past. The Federal Government helps fund the program and they are asking that the agreement be signed yearly. Sunset does not have enough manpower to provide an Officer for the Strike Force so it makes a yearly payment for the service. He is on the Board and they review the agreement yearly to determine if any changes are needed.

Council Member Bangerter made a motion to approve Resolution 2016-18 approving the Interlocal Cooperation Agreement between Davis County and Sunset City for the Davis Metro Narcotics Strike Force. Council Member Wiggill seconded the motion. The motion

passed unanimously with a roll call vote: Council Member Bangerter – yes, Council Member Noyes – yes, Council Member Wiggill – yes, Council Member Carlson – yes, Council Member Peay – yes.

- 6. Mayor, Council and Department Head reports:** Council Member Carlson said, regarding the email Public Works Director Monroe sent out, they talked about the marquee during budget time and he believes they need to move forward with it. Council Member Bangerter advised he has some information for Director Monroe to review.

Council Member Peay reported the Youth City Council helped with the School Carnival last week for their volunteer hours. They received two donated Christmas trees for their tree decorating project and they still need some super hero donations. They will be helping with the Sunset Veterans Day event on November 11th at 6:00 p.m. Council Member Peay has scheduled Miss Davis County, the HAFB Colonel and Kim Wixen for the speakers. The Sunset Jr. High School Choir will perform and the bugler who was there last year will be there again this year. She also has some Scout Troops coming. She announced she will be stepping down as Council Member in December because she will be moving out of Sunset. Mayor Macfarlane relayed her appreciation for everything she has done above and beyond her expectations.

Council Member Wiggill advised the Citizens Corp is excited to do their training with Clinton City throughout the month of November.

Police Chief Eborn reported Officer Bob Higdon is quitting on January 9, 2017. He was going to ask the Council about offering the position to Brenden Davis, who was the 1st runner up to Officer Higdon a year ago, and who actually served as a Reserve Officer until he moved to take a paying job in March, but he has to get clarification from City Attorney King on the City's employment advertising policy. He has contacted Brenden Davis about the job opening and was told he would move back to Utah to be able to take the job. He would like to hire him in December for a good transition, if at all possible. The Council Members all agreed to allow Chief Eborn to seek Attorney King's opinion and moving forward with it. He also reported Halloween was a quiet one for the Officers on patrol.

Treasurer/Office Manager Youngdell reminded everyone the Planning Commission will meet next Wednesday to work on the General Plan and zoning for the old Sierra RV property. Due to what was discussed tonight, she wonders if the Planning Commission is progressing the way the Council would like. Council Member Bangerter does not believe anything the Council is doing will contradict what the Planning Commission is doing. He understands there are currently three different entities within the City going for grants from the Wasatch Front Regional Council; Council Member Bangerter, Public Works Director Monroe and Planning Chair Ellsworth. Council Member Noyes clarified the only thing done so far is they've all declared intent to apply; they haven't applied. Treasurer/Office Manager Youngdell stated the Planning Commission didn't meet last month so hopefully they will get the General Plan done in a timely manner. The business license renewals will go out the first

Sunset City Corporation
City Council Minutes
November 1, 2016
Page 5 of 6

part of December. This will be Court/Business Licensing Clerk Danzer's first time going through the whole process, so she's excited about that.

Public Works Director Monroe stated the City Christmas party will be held in January to avoid all the busy schedules in December. He is hoping to have the date by the next Council meeting. Council Member Noyes received a letter from UDOT stating the City has to paint a double yellow stripe on 1300 North within 90 days. When the traffic lights were installed on 250 West at 1800 North, the intersection was widened a little so there can be a double yellow line with a left-turn lane and a straight/right-turn lane. Since they have to do the double yellow line on 1300 North, he would like to do it on 250 West at 1800 North at the same time. He asked the Council if they want him to put it back the way it is supposed to be or leave it the way it is. Council Member Noyes stated when 250 West was redone, they chose to not redo the lines because he feels it creates more problems having the lines there than not and there is not enough room for the two lanes. Council Member Bangerter agreed the lanes are narrow, but whatever works for public safety is okay with him. Council Member Carlson said yesterday a resident just asked what happened to those lines and said he wanted them back. Police Chief Eborn said the south side is a little wider than the north side so the two lanes work for the south side, but not the north. Either way, he believes some people will be confused. Council Member Noyes advised the south-side storm grate on the north side is not rated for traffic as he changed it three times due to damage when the road was painted for two lanes. He believes it is a liability to the City if they paint it for two lanes, forcing traffic over that grate and it breaks and causes damage to a vehicle. Council Member Carlson suggested striping the north bound lanes with two lanes and north bound with only one lane. Director Monroe will double-check with UDOT for any regulations. He reported the restrooms should be completed by the end of November. Public Works runs the street sweeper every week in October/November and is hauling out about 18 tons of debris every week.

Deputy Fire Chief Bott advised they submitted for a \$120,000 non-matching grant for communications to upgrade their 20 portable radios, 4 mobile vehicle radios and update the station alerting system, which they're having problems with. He announced that Chief Weston will retire on December 1st and the last training class he will teach will be this Thursday. The Winegar building fire violations are being fixed. The Department has outgrown their fire gear locker space and Lowes is going to donate the Fire Department some lumber so they can build 14 more slots in bay 2. HAFB Fire Department is replacing their jaws of life and some other equipment, so they are going to give Sunset a cutter/spreader combo, another spreader, a ram, a pump, a couple of gate valves and a few other items. The equipment is to be used by and housed in the Sunset Fire Department and if it is ever decided Sunset doesn't want it, the equipment is to be returned to HAFB. It is also to be returned if HAFB needs it. The brush truck is also federally owned, so it is treated the same. Council Member Bangerter asked that it is stated in the agreement that Sunset is not responsible for any loss or damage to the equipment while it is in Sunset's possession.

Mayor Macfarlane stated they will need to determine oversight of the Fire Department at the next Council meeting. She is grateful for those who submitted the letters of intent to apply

Sunset City Corporation
City Council Minutes
November 1, 2016
Page 6 of 6

for grants. She has met with the manager and owners of Sunset Square to talk about the property. She was concerned about the building and property. She has been working with them to fix the pot holes, crack sealing and repaving the whole thing. He is planning to repave the parking lot in the spring. She feels they will probably have to get a land attorney to figure out who all should be paying for it, since it's common ground. She believes they have made progress throughout the Sunset with Rachael Runyan Memorial Part through to Sunset Square. The North Davis Sewer District has done a lot of lining work in Clinton and HAFB and is ahead of schedule. The Wasatch Integrated Board has talked more about the \$2.00 fee increase. The Kiwanis Club will be supplying schools with coats and will be looking for a family that needs their help. She was surprised to learn how low income or challenged Sunset is.

Council Member Bangerter made a motion to adjourn. Council Member Wiggill seconded the motion. The motion passed unanimously with Council Members Bangerter, Carlson, Noyes, Peay and Wiggill voting yes.

The meeting adjourned at 8:35 p.m.

Approved – November 15, 2016

/s/Beverly K. Macfarlane, Mayor

/s/Susan R. Hale, Recorder