

**Sunset City Corporation
City Council Minutes
September 18, 2012
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Minutes of a regular meeting held September 18, 2012 at Sunset City Hall, 200 West 1300 North, Sunset, Utah; Mayor Bangerter presiding.

Mayor and Council Present:

Chad Bangerter	Mayor
Brent Andrews	Council Member
Ricky Carlson	Council Member
Ryan Furniss	Council Member
Jake Peterson	Council Member
Kevin Snow	Council Member

City Employees Present:

Susan R. Hale	Recorder
Linda Youngdell	Treasurer/Office Manager
Ken Eborn	Police Chief
Norm Noyes	Public Works Director

Fire Fighters – Jeremy Kaufman, Anthony Bott, Ericka Wood, Josh Hurst, Shawn Nix, Zach Thomas

Excused:

Neil Coker	Fire Chief
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Others Present:

Terry Avondet	Citizen Corps
Scott Stevenson	Planning Commission

REGULAR SESSION

The meeting was called to order at 6:30 p.m. by Mayor Bangerter.
Council Member Furniss gave the invocation and led the Pledge of Allegiance.

Approval of Minutes: Council Member Peterson made a motion to approve the minutes of August 21, 2012 and September 4, 2012 as presented. Council Member Furniss seconded the motion. The motion passed unanimously.

Approval of Vouchers: Council Member Furniss made a motion to approve the voucher for Crane, Christensen, Palmer & Ambrose in the amount of \$5,024.40. Council Member Andrews seconded the motion. The motion passed unanimously.

Citizen Comments: There were none.

- 1. Request for a donation from Sunset Jr. High School for their annual Red Ribbon Week Fun Run:** Robin Buckwalter, Sunset Jr. High School Counselor, thanked the Council for the support they have shown in the past and said it has meant a great deal. It also means a lot to have the help of the Sunset Police and Fire Departments as well. The Fun Run is to help the whole community, not just the students, make better choices about their health and wellness. In the past the City has donated \$200 and that money has helped purchase t-shirts for the participants. The t-shirts are designed by the students with health and wellness in mind. All donors will have their names on the backs of the t-shirts and on their marquee for a week. Participation in the event is to encourage kids to get out and move. That is why it is

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important for the adults and leaders of the community to participate as well. The Fun Run will be held on October 12th and is free to enter. Council Member Furniss said this is a very worthwhile event and would like to donate the maximum, which is \$200, again this year.

Council Member Furniss made a motion to donate \$200 to Sunset Jr. High School for the Fun Run. Council Member Carlson seconded the motion. The motion passed unanimously.

- 2. Discussion and possible approval of media devices:** Council Member Furniss the North Davis Sewer Board Members have received iPads and are going completely paperless. He showed and explained to the Council some of its capabilities. It has a program called Magic Briefcase in which they receive their agendas, minutes, documents for the meeting, updates from the engineers, etc. Sometimes they used to receive packets that were 100 pages and this year he took home a whole box of audit documents from the cities they service. Now the auditor just sends it to them electronically; no more paper. Now that he has an iPad, he cannot imagine working without one. He gave an example of a hole on 1800 North where the engineer was able to send the Board pictures of the damage and how it was fixed. He believes it is time for Sunset to embrace technology. Syracuse and Roy City's Council have iPads. It creates a better line of communication between the Council Members and between the Department Heads and Council Members. The Recorder puts their agendas and packets in the Magic Briefcase and they have it immediately. He would not need an iPad because he has one from the Sewer Board and any person assigned to the Board would have one. He recommended they get some pricing and said they are \$30 cheaper through the State contract. If they purchased 10 at a time, the cost would be a little over \$3,700. He would like to eventually see the Mayor, Council Members and all the Department Heads have one. He does not think the software he mentioned is any extra and the Magic Briefcase is a free app. They could use a shared data plan or not have a data plan and use WiFi only. He believes this would be a huge step forward for them. The only downside would be up front cost. They could probably find the money somewhere or they could do it as a phased approach. They would only have to carry the iPad with them instead of a lot of paper.

While speaking about media, Council Member Furniss said they have talked for years about a projector and screen for the Council chambers. Mayor Bangerter agreed and another way would be to have a couple of LED screens; one for the audience and one for the Council to view. The Recorder can put up what they are reviewing and the audience can also see what they're talking about. He believes either one would be very helpful for the residents to be able to view what they are talking about, especially during budget public hearings and such.

They switched back to discussing iPads. Mayor Bangerter advised in his field of work it would be impossible for him to have an iPad with him without it getting damaged. That is why he opted to use his own cell phone instead of using the City cell phone. He does not know how much he would use the iPad other than when he goes to meetings and wondered about the insurance plans on them and how they would hold up. Council Member Furniss said they could get an insurance plan on them if they choose to. In four years, the iPad he has now is going to be obsolete and said the Sewer District is contemplating a policy to allow a person to purchase their iPad for a discounted rate at the end of their term. He believes that type of thing can be worked out. The big thing is deciding if it is worth looking into.

Council Member Snow believes getting iPads is a good idea because it would save paper and ink, they would get instant data and they would make their lives easier. Council Member Carlson said likes the idea, but would like to get more information. Council Member Peterson would like to see all employees have one, not just them and Department Heads, so they could report things immediately. Council Member Andrews said he is normally against spending money, but believes it is time they get on board with electronics. Treasurer/Office Manager Youngdell said she uses her iPad to keep track of the Mayor's schedule and her own. Her concern is the cost of staff time in scanning in all the paperwork and also the Administration scanner would not be adequate so they would have to purchase a better one. Public Works Director Noyes believes it would be good for communication because information saves a lot of problems. It was discussed further and decided that Council Member Furniss would go forward with obtaining prices.

Council Member Furniss made a motion to table the item. Council Member Andrews seconded the motion. The motion passed unanimously.

3. **Discuss employee electronics policy:** Council Member Snow said they were talking about electronic communications like e-mails, etc. at the ULCT Conference, so he looked for the City's policy on electronic communications and the City doesn't have one. He just wanted to open up conversation on adopting a policy; who can look at whose computer, emails, etc. Council Member Furniss explained he and Council Member Snow sat in on a discussion with David Church where they talked about technology. As they embrace technology they should adopt a good technology policy, especially as it relates to GRAMA. They learned if they have a private email they also receive City business emails on, the whole email account is subject to a GRAMA request. David Church suggested keeping their private email account private and conducting all of their work emails on a work email account. Council Member Snow will do some research on it and they will discuss it further at a future meeting.
4. **Council Member Reports and General Information:** Police Chief Eborn apologized for being late; he and Officer Duane Arbogast were asked to speak to a troop of Cub Scouts tonight. He reminded the Council that two Saturdays from now they would be holding the "Drug Take Back" event at Smith's Food and Drug. They will be asking the Fire Fighters to help them again. He also reminded them about "Lunch with the Mayor" tomorrow.

Public Works Director Noyes said the chip seal is almost finished. It just needs the fog seal, which should get done tomorrow or Thursday morning.

Treasurer/Office Manager Youngdell advised the Davis County Health Department will be here on October 1st from 4:00 to 6:00 p.m. to administer flu shots. The newsletters are getting ready to go out. She asked Council Member Snow if he was still going to submit an article for the Youth Council, to which he replied yes. Administration has received and installed two new computers to get ready for the Clarity software conversion and they are up and working. Mayor Bangerter has asked her to schedule a tour of Wasatch Integrated and the tentative date is October 4th at 6:30 p.m. She asked everyone to see if they can go and she will confirm the date. Mayor Bangerter clarified the tour will be of the land fill and he has asked that they tour the burn facility in February or March.

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Recorder Hale said it was mentioned at the last meeting that the agendas have not been in the newspaper. She said the agendas are emailed to the Standard Examiner at the same time as they were before the new agenda policy took place. They are placed in the Sunday edition unless she happens to get them emailed later than noon on Friday. Then they will be in the Monday or Tuesday edition. The agendas are also placed on the City's website. She had placed a copy of the latest temporary business license ordinance draft in their box so they would have time to review it before it is placed on the next Council meeting agenda. Back at the May 15th meeting, a retirement insurance fund was created and the Department Heads were supposed to figure a projection for their department as to when their employees are eligible to retire so saving for their insurance premiums could be planned. The plans were supposed to be proposed at the September 4 meeting, but there was a lot going on. She asked if they wanted the item on the October 2nd or 16th agenda. It was decided to have it on the 16th. She advised she would be at a business licensing training next Wednesday through Friday.

Council Member Snow reminded everyone of the Fire Open House on the September 27th and that Fire Chief Coker will be on vacation until October 11th.

Fire Captain Bott said the fire hydrant testing is going well. They were called out to help Layton City with the gas line break they had.

Council Member Furniss thanked Chief Eborn and Officer Arbogast for taking the time to speak to the Cub Scouts tonight. He was not at the last Council meeting, but he hopes they pause to reflect on what is happening in the world such as the embassies being attacked and the daily strife in Africa. It has hit home to him how blessed they are to live here and feel relatively safe. Sometimes they take it for granted.

Council Member Andrews thanked the City for allowing the Council to attend the Utah League of Cities and Towns Conference where they learned a lot to help them in their service to the City. One thing he learned about was the use of AEDs (defibrillators). He proposed to install one in the City Building. It would be worth the money if they saved one life. They can use grants to purchase it. He would eventually like them installed in the businesses like Smith's Food & Drug. He stated he is over housing and he would like to know exactly what his job entails. He said he is also over the Senior Program. They discontinued Bingo and other things and he would like to bring them back. He thanked all the employees and volunteers for all they do for the City.

Mayor Bangerter stated the Utah League of Cities and Towns conference was very interesting. If they consider the AEDs Council Member Andrews spoke about he would like to invite the gentleman they learned about them from to come explain the whole project to them. He asked Council Member Snow to get with Fire Chief Coker and Council Member Andrews about doing it. He asked about the dead spaces in the City marquee and asked Director Noyes to check on it.

Council Member Furniss made a motion to go into the work session to be held in the Sunset Room. Council Member Peterson seconded the motion. The motion passed unanimously.

WORK SESSION

- 5. Update on 1800 North project from Horrocks Engineers:** Stan Jorgenson introduced himself as the Consultant Project Manager for the 1800 North project. He introduced Nicole Tally from Horrocks Engineers and Brett Slater, UDOT Project Manager on this project. Mr. Slater apologized saying he will be leaving for another Council meeting in about 20 minutes. He explained the UDOT procedures. An Environmental Impact Study (EIS) has to be done before the design and construction of any State project. Currently there is no funding in place for the design or construction of the 1800 North project so he cannot give them a time the project may begin. The EIS is in a draft phase now and they will be holding a public comment period in a couple of months.

Stan Jorgenson said out of the many alternatives they began with, they've narrowed it down to a no action alternative, which is required by UDOT and the Federal Highway Administration, and two other alternatives relating to Sunset City. One is to shift and widen the road to the north and the other is to shift and widen the road to the south. The plan for the railroad is to take 1800 North over the top with a bridge. It would eliminate access to all of the adjacent properties up to 300 West and take out the first row of homes on the south side. There would be a frontage road between the streets up to 300 West, but none of them would have access to 1800 North. The traffic would have to go east to 250 West before it could get to 1800 North. Access to the public works area would be under the bridge at 475 West and the building would need to be relocated further back. The 1800 North access for the LDS church on 300 West would be closed and the access would have to be along 300 West. Widening the 250 W. 1800 N. intersection takes out Ally's Pizza. The full property lots purchased by the State that are not entirely used for the widening will be sold for development. The property owners won't be contacted directly until the project is funded because it is hard to disrupt peoples' lives when they don't know if the project will be funded right away or not for 10-15 years. Once the project is funded and it goes to design, they will begin negotiating with the home owners. The preferred alternative leaves all the properties to the north above 250 West intact. The properties to the South will be taken out, along with a piece of the park and the fire station. The sewer and water lines run down the middle of 1800 North and the State will replace anything impacted to its original footprint, but if the Sewer District or City wants bigger lines, they would pay for anything above the replacement cost. The same thing would happen for the fire station. They will have some UDOT right-of-way people at the next public hearing to explain how the resident relocation program works. The I-15 interchange will be built a good distance east of Main Street and I-15 to give enough separation between the interchange and the first intersection.

They plan to hold the next public hearing near the end of 2012 or beginning of 2013. After the public hearing, the Federal Highway Administration will make a decision as to what they will endorse and that will essentially close the environmental process. Depending on their decision, it could then move forward with design and construction. A lot of times when projects get through the environmental phase they become more real and the legislature shows them more attention, but the timing on funding is just a guess at this time. Also, a project of this size could be done in phases. The City will have the opportunity to work with UDOT on the landscaping during the design phase. UDOT will usually cover the cost of the landscape, but then ask the City to maintain it.

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Mr. Jorgenson asked if there were any questions. Council Member Snow asked if the funding would be ready to go before the legislature in 2013. Mr. Jorgenson believes UDOT is getting in position to approach the Legislature. Council Member Furniss asked if Federal money will be used. It will be a combination of Federal and State money. Mayor Bangerter said Public Works Director Noyes has continually worked with the EIS team on options, etc. Horrocks has been great to work with in the numerous issues they have to deal with. This project has been talked about this for years and it is great it has gotten this far. He believes the funding will depend on how the Falcon Hill development does. Council Member Andrews asked if the 1800 North Committee has been meeting. Mr. Jorgenson replied it has not, but it will meet before the next public hearing. Planning Chair Stevenson asked how the I-15 Interchange Option F was modeled. Mr. Jorgenson replied it is a single point interchange, but it could be built as a diamond or diverging diamond interchange. Falcon Hill and the Air Force support the interchange. Council Member Furniss understands there is Federal protection when park land is taken and asked how they are getting around that. Mr. Jorgenson said they are required to try and miss parks and historical buildings. A portion of Central Park was built with funds from the Land and Water Conservation Act and that Act requires replacing acreage with acreage. It does not have to be replaced with green; it just has to be for public use such as parking. Council Member Snow said since there are schools near the 250 W. 1800 N. intersection, he wondered if they had thought about putting a pedestrian bridge there. Mr. Jorgenson replied they are not; they find it doesn't work very well on this size of road.

Mr. Jorgenson ended by saying this is a very impacting project to people, but it will bring a great benefit to people as well.

Council Member Carlson made a motion to go back into the regular session. Council Member Furniss seconded the motion. The motion passed unanimously.

- 4. General Information (continued):** Council Member Andrews commented he received a lighting catalog with some interesting lights for the Fire and Police Departments and he wanted the Council to look at if they would.

Mayor Bangerter advised the Sunset Room outside doors and the front doors have been upgraded with new seals, hinges and latches.

Council Member Snow made a motion to adjourn. Council Member Andrews seconded the motion. The motion passed unanimously.

The meeting adjourned at 8:25 p.m.

These minutes have been read and approved at the City Council meeting held **October 18, 2012.**

Chad Bangerter, Mayor

Susan R. Hale, Recorder