

**SUNSET CITY CORPORATION
PLANNING COMMISSION MINUTES
August 16, 2012
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Minutes of a regular Planning Commission meeting held **August 16, 2012** at Sunset City Hall, 200 West 1300 North, Sunset, Utah; Commissioner Weller presiding:

Planning Commission Members Present:

Brian Parker via phone	Commissioner
Scott Stevenson	Commissioner
Brad Weller	Commissioner
Jonathan Ellsworth	Alternate Commissioner

Employees and Officials Present:

Jake Peterson	Council Member
Linda Youngdell	Treasurer/Office Manager

Excused:

Jason Gabbert	Commissioner
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Commissioner Weller opened the meeting at 6:35 p.m., welcoming everyone in attendance and making Alternate Commissioner Ellsworth a voting member.

Minutes: Commissioner Stevenson made a motion to approve the minutes of May 17, 2012 as written. Alt. Commissioner Jonathan seconded the motion. The motion passed unanimously.

Minutes: Alt. Commissioner Ellsworth made a motion to approve the minutes of June 7, 2012 as written. Commissioner Stevenson seconded the motion. The motion passed unanimously.

REGULAR MEETING

1. General Plan:

Commissioner Weller stated that the Planning Commission has held the Public Hearing and a few changes have been made to the plan. Each Commissioner was given a copy of the plan with the changes. Alt. Commissioner Ellsworth pointed out a typographical error that would need to be changed. Commissioner Stevenson asked that the annexation map from the current plan be inserted in Appendix C, section 5.0 or 6.0. It was discussed and decided to put it Appendix C.

Motion: Alt. Commissioner Stevenson made a motion to present the General Plan to the City Council on August 21, 2012 with the changes listed above. Alt. Commissioner Ellsworth seconded the motion. The motion passed unanimously.

Commissioner Weller is glad they have spent the time needed to amend the General Plan.

2. Planning Commission Chair Selection:

Commissioner Weller reported that due to Tena Hale moving out of the City, a new Chair needs to be selected. This person would serve for the remainder of 2012. Commissioner Parker feels that Commissioner Stevenson has put a lot of time and work into the General

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Plan and he would like to see him appointed as Chair. Alt. Commissioner Ellsworth felt the same and added his attendance has been regular as well. Commissioner Stevenson stated he is willing to serve as the Chair.

Motion: Alt. Commissioner Ellsworth made a motion to recommend to the City Council that Commissioner Stevenson be appointed as Planning Commission Chair for the remainder of 2012. Commissioner Parker seconded the motion. The motion passed unanimously.

Commissioner Weller informed everyone that the Planning Commission now has a Planning Commission Member opening.

Motion: Commissioner Parker made a motion to recommend to the City Council that Alt. Commissioner Ellsworth be appointed as a Commissioner. The motion passed unanimously.

Commissioner Weller asked each Commissioner to talk to their neighbors and try to recruit residents to serve as Alternate Commissioners. Upon Alt. Commissioner Ellsworth appointment, there will be three openings.

3. General Information

Commissioner Stevenson received the email sent by Treasurer/Office Manager Youngdell about the Planners Day at the Utah League of Cities and Towns Convention. Three Commissioners have been budgeted to attend. Commissioner Weller has attended the convention before and would encourage them to go. The Commissioners will let Treasurer/Office Manager Youngdell know by August 24, 2012 if they can go so she can get them registered.

Commissioner Parker thanked everyone for allowing him to attend the meeting via phone. He also wanted to thank the City for allowing him to attend the employee party.

Council Member Peterson thanked the Commissioners for all of their hard work.

Commissioner Weller thanked Council Member Peterson for the increase in compensation that they will receive for each meeting. He also reported that his work trainings are complete and he should not have to miss any more Planning Commission Meetings.

Alt. Commissioner Ellsworth seconded the motion. The motion passed unanimously.

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The meeting adjourned at 6:50 p.m.

These minutes have been read and approved at the Planning Commission meeting held September 20, 2012.

Scott Stevenson, Chair

Linda J. Youngdell, Treasurer/Office Mgr.