

**Sunset City Corporation**  
**City Council Minutes**  
**August 7, 2012**  
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Minutes of a regular meeting held August 7, 2012 at Sunset City Hall, 200 West 1300 North, Sunset, Utah; Mayor Bangerter presiding.

**Mayor and Council Present:**

Chad Bangerter	Mayor
Brent Andrews	Council Member
Ricky Carlson	Council Member
Ryan Furniss	Council Member
Jake Peterson	Council Member
Kevin Snow	Council Member

**City Employees Present:**

Susan R. Hale	Recorder
Linda Youngdell	Treasurer/Office Manager
Ken Eborn	Police Chief
Neil Coker	Fire Chief
Norm Noyes	Public Works Director
Brett Jamison	Police Sergeant

**Others Present:**

Terry Avondet	Citizen Corps
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The meeting was called to order at 6:30 p.m. by Mayor Bangerter.

**REGULAR SESSION**

Mayor Bangerter gave the invocation and led the Pledge of Allegiance.

**Approval of Minutes:** Council Member Furniss made a motion to approve the minutes of July 17, 2012 and July 26, 2012 as presented. Council Member Peterson seconded the motion. The motion passed unanimously.

**Approval of Vouchers:** Council Member Andrews made a motion to approve the voucher for HD Supply in the amount of \$59,910.63. Council Member Carlson seconded the motion. The motion passed unanimously.

**Citizen Comments:** There were none.

- 1. Discussion and approval of an Interlocal Cooperation Agreement with Davis County relating to the establishment of a Davis County Council of Governments:** Mayor Bangerter explained the County discovered there was never an agreement with the cities to form the Davis County Council of Governments so they are doing one now.

Council Member Andrews made a motion to approve the Interlocal Cooperation Agreement with Davis County to establish the Davis County Council of Governments. Council Member Furniss seconded the motion. The motion passed unanimously.

2. **Discussion and possible approval of a Mutual Aid Agreement with Hill Air Force Base:**  
This agreement is renewed every three years. Sunset has called them to help once and Sunset has been called to the Base once in the last three years.

Council Member Furniss made a motion to approve this Mutual Aid Agreement with Hill Air Force Base. Council Member Carlson seconded the motion. The motion passed unanimously.

3. **Discuss the 2012 Sunset City Fun Days Celebration and set the date for the 2013 Sunset Fun Days Celebration:** Mayor Bangerter said he and the Department Heads had discussed Fun Days during their meeting and he would like to discuss it with the Council. One of his concerns was the time of the flag raising ceremony, but it will likely stay at 6:45 a.m. due to the timing of the other events. The Council discussed possibly holding a flag retirement ceremony just before the fireworks at dusk. Public Works Director Noyes said they also discussed the lack of music during the fireworks. That will be corrected for next year. Mayor Bangerter said they discussed maybe having a car club run the car show next year because right now it puts a big burden on the Administration Office. A car club could do all the advertising, trophies and hold their own show during Fun Days. Having a resident who is into cars run the car show was discussed, but manpower is a concern; where a car club has the manpower.

Council Member Furniss heard they may have better participation if there was no fee at the Youth Dance. The Youth City Council earned \$42.00 this year and that's almost nothing. They also discussed doing away with the dance. Council Member Snow said it is held on the tennis courts and they are trashed. He suggested holding it at the stage. It was recommended to ask the Youth City Council Members what they want to do. Council Member Snow said it seems Friday night died after the baby contest. He suggested having a Movie in the Park or a carnival to help attendance. Mayor Bangerter said he talked with people about the Clinton celebration and they said their Friday attendance did the same thing. Council Member Snow said there were also less people who attended the fireworks.

Mayor Bangerter asked if they still wanted to advertise in the Standard Examiner because it cost close to \$500 and does not believe it is worth it for the amount of people who attended. Most people use the internet to obtain their news so maybe that is the way to go. Council Member Carlson asked about an insert that was in the newspaper. It contained several cities' activities for the month of July, but Sunset was not in it. He wondered how the other cities got their activities mentioned. No one had the answer.

Excluding wages, it cost the City about \$3,500 to put on Fun Days. That is not bad to provide the celebration for the residents. Public Works Director Noyes thanked everyone who helped make Fun Days happen. It was thrust into his hands, but would not have happened if not for the help of Administration, Fire and Police Departments and everyone doing their share. He wanted to let the Council know everyone went above and beyond and were great to work with. Council Member Furniss suggested thanking Christie Hole for overseeing the parade with a gift card or something similar. He also believes the expense of Fun Days was worth it and the residents look forward to it. He would also like to see a set date for Fun Days.

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Mayor Bangerter said they sent out about 30 thank you letters to those who helped and donated money or items to make it work. There are also more that will be going out when the mailing information is received.

Council Member Snow would like to see a concert or band playing Saturday night and also throughout the day. It was explained that two years ago, they had different bands playing during the day, but it conflicted with the music at the car show so they had decided to have the car show provide the music during its run, then have bands or other types of music afterwards. Council Member Snow was disappointed at all the dead limbs in the trees and the facilities need updating with paint at the bowery and latches on the restroom doors.

Mayor Bangerter said the fireworks were awesome and mentioned that half of the cost was donated by Pepsi. Council Member Carlson had family there from Brigham City and Logan and they said the fireworks were every bit as good as the ones at Brigham and Logan. Council Member Furniss mentioned the Davis County Sheriff's Department posted on Facebook the thank you letter sent by Sunset about the I-15 garbage. He believes it would be good to post a thank you on the City's Facebook page to all the businesses that donated so the residents would be able to see what the businesses do for Sunset. Police Chief Eborn reported after all expenses, the DARE Auction made between \$1,600 and \$1,700.

The date for the 2013 Fun Days was discussed. July 26<sup>th</sup> and 27<sup>th</sup> was suggested. Clinton's is always the second weekend in July. A carnival and the inflatable toys were discussed. The inflatable toys were very hot and the kids could not ride them as much as they wanted to. A carnival brings in a lot of teenagers and uses more police patrol. With the small space Sunset has to place the rides, only a few can be brought in and that doesn't make it feasible for the carnival company. Holding Fun Days at South Park was discussed but parking is an issue there. Brigham City closes Forrest Street for their Peach Days and the carnival is set up in the street. The Fun Days vendors would really like a carnival because it brings in a lot more people so they will see what they can do to provide one. Public Works Director Noyes said in all the years he's been here they have tried all kinds of carnival set ups and different days, but none have been successful because the issues seem to outweigh the success. That does not mean they can't try again. They discussed maybe just having a couple of things like Mantua did, which was a Ferris wheel and a zip line.

Council Member Furniss made a motion to hold the 2013 Fun Days on July 26<sup>th</sup> and 27<sup>th</sup>. Council Member Carlson seconded the motion. The motion passed unanimously.

- 4. Discussion and possible approval of employee bonuses:** Council Member Snow read part of the motion made March 20, 2012 regarding the employee bonuses, "Contingent upon the budget numbers coming in at the end of the fiscal year, Council Member Furniss made a motion to approve \$1,000 for Department Heads, \$500 for full-time and \$250 for part-time and volunteer fire fighters with the caveat that in three months if numbers come in they give the other half to equal \$2,000 for Department Heads, \$1,000 for full-time and \$500 for part-time and volunteer fire fighters." Recorder Hale reported, before the final audit, approximately \$53,000 will be added to the General Fund Balance. Council Member Snow believes that is plenty of money to give the employees the other half of their bonuses.

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Mayor Bangerter said it will cost about \$23,145 and is concerned about giving new employees the bonus and suggested only giving the bonuses to employees who have been here a certain amount of time. Council Member Furniss said that is one item he wishes he would have thought of when he made the motion. Also, he would like to give a certain dollar amount to the Department Heads and make it performance based. There was an issue of an employee who was written up and then shortly thereafter given a bonus. He also did not realize that Recorder Hale was not considered the same status as a Department Head and would like to award her the Department Head amount, even though she shook her head no. Recorder Hale said she is just a regular employee. Mayor Bangerter would like to see the Council give the Department Heads the amount available with the percentage they can give to the top person down to the bottom. Once they have their employee amounts figured out they can bring it back to the Council for approval. The Department Heads are the ones who know their employees best. This would be considered a performance bonus. The Department Heads agreed with the idea. The Council will decide what amount the Department Heads receive. Council Member Peterson suggested using the performance review forms and setting some goals for the employees.

Council Member Carlson said they also need to consider other expenses such as restroom renovations, etc. He agrees the employees deserve a bonus, but the residents deserve better accommodations also. No money has been put aside for items such as a new fire station and public works buildings. He has had some employees say they would rather have a COLA or merit raise. Mayor Bangerter said he agrees they need to begin heading in that direction. He likes putting it in the hands of the Department Heads rather than giving the bonus straight across the board. The Departments are still short staffed, but they already approved the bonus if the money is available. Council Member Andrews still believes they don't have the money to give away. He is looking out for the residents. He commended Council Member Carlson for bringing up the need to put money aside for restrooms and buildings.

Council Member Furniss made a motion to approve the bonuses, that they be based on performance to be determined by the Department Heads. Mayor Bangerter read the amounts to be given as \$1,750 for Court, \$2,000 for Administration, \$5,000 for Police, \$9,000 for Fire and \$3,750 for Public Works and asked Council Member Furniss if he wants those figures in his motion. Council Member Furniss said yes. Council Member Snow seconded the motion. Treasurer/Office Manager Youngdell asked if they were going to set the time the employee had to have worked for Sunset. It was answered that they were not, that it would be up to the Department Head. Police Chief Eborn said his bonus amount was included in the \$5,000 figure and said the Council may decide to give him less. Council Member Furniss said the Council needed to decide on the Department Heads first so the Department Head would know how much he/she had to disperse. Council Member Furniss amended his motion to add that the Department Heads would receive the maximum amount that was given prior. Council Member Peterson asked if there would be a time frame to decide on the amounts. Mayor Bangerter said the proposals will be back before Council so it would be at least two weeks. The motion passed unanimously.

Council Member Furniss said the City's revenues will not sustain ongoing raises. If they are serious about giving raises, there will need to be a tax increase. Council Member Carlson

said he understands that and his point was just that the employees' point of view is that bonuses mean less chance of raises. Mayor Bangerter believes raises need to be discussed during each year's budget session to see if they would be sustainable.

5. **Council Member Reports and General Information:** Council Member Peterson announced Planning Chair Tena Hale has resigned. Brian Parker is the Alternate Chair so he will be the interim Chair. Treasurer/Office Manager Youngdell advised Alternate Commissioner Jonathan Ellsworth will probably become a full Member and the three alternate positions will be vacant. Council Member Peterson asked everyone to get the word out that there are vacancies that need to be filled. He thanked everyone involved in making Fun Days a success and the residents for supporting it.

Council Member Furniss thanked the Public Works employees for cleaning up the shop area; it looks much better. I-15 is bad with garbage again. He has looked at the lack of garbage on I-15 through Clearfield and Layton, who have implemented a clean up program. Sunset's side of the fence looks great, but wonders if they should at least clean the areas above the intersections every so often. Something has to happen so it does not get out of hand again. He thanked the employees for Fun Days and apologized for not attending, but it was mandatory he be at work.

Council Member Andrews suggested sending thank you letters to all the employees and volunteers who made Fun Days possible. He wants to look out for the residents and said they can't be spending money they don't have. He just got back from Wyoming and Lincoln County had their County Fair with a carnival. His son runs a bowling alley there and that whole week the carnival takes money out of the local businesses because people are going to the carnival instead of bowling or to the movies.

Council Member Carlson echoed the thanks for the employees' hard work for Fun Days. The night of the fireworks, he received requests for more garbage cans and toilet paper in the restrooms. He sent Public Works Director Noyes texts and those items were taken care of promptly so he gave him his thanks.

Council Member Snow thanked the Police Departments efforts to have residents clean up the weeds in the sidewalk cracks. It is much improved since the last meeting. He noticed Clinton puts the tar in the gutter between the roads and sidewalks and they don't have the weed problem in the cracks. He announced the Beautification Committee will be judging the yards for the Beautification awards by the end of the month. He will be getting new signs because the old ones are getting run down. They decided there will be a first place and two honorable mentions in two or three areas. He had a good time at Fun Days and said it went well.

Recorder Hale reported she would be on vacation for the next three days.

Treasurer/Office Manager Youngdell said they will be short handed on Thursday for Court because Recorder Hale and the part-time Court Clerk are on vacation. The Utah League of Cities and Towns conference will be September 12 through 14 and she will need to know as soon as possible who will be going to it. Lodging for the conference and spouse registration

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was not budgeted for this year. Thursday, September 13<sup>th</sup>, is the Planning Day and they budgeted for three Planning Commissioners to attend. Administration will be going through their software conversion soon and the computers have been ordered. They should go live December 5<sup>th</sup>.

Fire Chief Coker advised the NIMS reporting deadline is September 15<sup>th</sup> and would like any course certifications received turned in to him by September 1<sup>st</sup>. The Fire Department has stated the annual "Fill the Boot" for the Muscular Dystrophy Association and have set a goal of \$3,500. They recently participated in the "Relay for Life" in Kaysville last week. They had an engine crew helping to fight the fire on the mountain in Layton a couple of weeks ago. Several other Departments were there as well.

Public Works Director Noyes reported the chip seal project will begin on August 23<sup>rd</sup> and the prep work will be done before that. They will begin setting the new radio read meters on August 20<sup>th</sup> and hope to have them done by September 15<sup>th</sup>. He is excited they have partnered with the Fire Department on a fire hydrant flushing program. The first one they hooked onto today blew water everywhere and they found out it had been hit by a vehicle in the past. If they get calls about discolored water, tell the residents to let the water run for a while and it will clear up. They will mark the unusable hydrants so the firefighters will not try to use them in the event of a fire. He and Captain Anthony Bott have drafted an operating procedure they are following so it minimizes the effect on the drinking water. He said the employees appreciate the bonuses and to know the Council is thinking of them.

Police Chief Eborn said he has hired a new employee, Cody Butcher, who volunteered to help out during Fun Days before he even started working for the Department. His father is a Captain with the Davis County Sheriff's Department. There were some great applicants and six were at the top. Officer Butcher is a current Emergency Vehicle Operations Instructor and a CPR Instructor. He has several other certifications that will be great for the Sunset Department. He was able to have his family watch him being sworn in at the County so he chose to be sworn in privately in Recorder Hale's office. Officer Duane Arbogast is currently in a two-week training course for DARE. Chief Eborn still plans to open the DARE position within the Department when the time is right to see who applies for it. It is not necessarily a given that Officer Arbogast will be given the position although he is leaning that way. The DARE training is due to Officer Arbogast requesting it several years ago, but things kept coming up. He believes everyone in the Police Department will be very thankful for the bonuses. He publicly thanked his Officers for stepping up with Officer Arbogast in training, another Officer being off for a while and the new Officer not being quite ready to be on his own yet. On September 29<sup>th</sup> another Prescription Take Back event will be held in Smith's Food Center's parking lot.

Terry Avondet, with Citizen Corps, reported Sunset on Watch is now registered with USA on Watch, which makes them eligible for grants.

Mayor Bangerter advised a part-time Court Clerk has been hired. Her name is Tammy and she will be working 10 hours per week. She also works with Judge Jensen at the Davis County Court and is very knowledgeable. There will be an "Under the Stars" car show put

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on by Wasatch Rods and Customs on Saturday from 4:00 to 9:00 p.m. in Central Park. This show has been done in other cities for 15-20 years so if it turns out good here, it may continue annually in Sunset. He mentioned an email regarding the Sunset Elementary PTA using the Sunset Room for a meeting sent out by Council Member Furniss and said he has not seen any responses to it. Council Member Furniss explained the school being remodeled and they needed a place to meet Friday, but they have found a place to hold it in another school. Mayor Bangerter said the City's relationship with the schools is really important so if they can help out, they need to do so. He mentioned the Utah League of Cities and Towns conference in September is their main one so it is important they attend it. Council Member Furniss pointed out the Council has to receive open and public meeting training yearly and he, Council Member Andrews and Council Member Snow received it in St. George. Council Member Carlson said he gets his with the Mosquito Abatement Board. Council Member Peterson said he believes he received it during the newly elected training. Mayor Bangerter asked the Council Members to make sure and let Treasurer/Office Manager Youngdell know if they are or are not going as soon as possible. If their spouses would like to attend the Presidential Banquet, the cost is \$70.00 each.

Council Member Furniss made a motion to adjourn. Council Member Andrews seconded the motion. The motion passed unanimously.

The meeting adjourned at 8:30 p.m.

These minutes have been read and approved at the regular City Council meeting held **August 21, 2012.**

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Chad Bangerter, Mayor

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Susan R. Hale, Recorder