

**Sunset City Corporation**  
**City Council Minutes**  
**August 5, 2014**  
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Minutes of a regular meeting held August 5, 2014 at Sunset City Hall, 200 West 1300 North, Sunset, Utah; Mayor Macfarlane presiding.

**5:30 P.M WORK SESSION**

**Mayor and Council Present:**

Beverly Macfarlane	Mayor
Trystal Peay	Council Member
Jake Peterson	Council Member
Kevin Snow	Council Member

**City Employees Present:**

Susan R. Hale	Recorder
Ken Eborn	Police Chief
Norm Noyes	Public Works Director
Joe Maylin	Recreation Supervisor
Travis Carter	Asst. Fire Chief

**Excused:**

Ryan Furniss	Council Member
Chris Hadley	Council Member
Linda J. Youngdell	Treasurer/Office Manager
Breen Lowman	Fire Chief

**Others Present:**

Terry Avondet	Sunset Citizen Corps
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Because Public Works Director Noyes needed to leave as soon as possible, it was decided to switch the two agenda items.

- 1. Discuss proposal to lease the City well:** Mayor Macfarlane said she and Public Works Director Noyes have met with Weber Basin Water and they have made an offer to lease the well for \$40,000 per year. There are items in the proposal that need changing, adding or deleting. They have also contacted a water rights attorney, but before they proceed with the attorney, they need to know if the Council is on board with leasing the well or not.

Public Works Director Noyes explained the basic proposal is for a 25 year lease at \$40,000 per year, with a 25 year renewal with renegotiations if needed. That would guarantee Weber Basin at least 400 acre feet per year. There is a percentage rate they would pay the City for anything they use over 400 acre feet. They project it will cost Weber Basin about \$500,000 to renovate the well. They will need to change almost everything including the structure because it is not big enough to house the chlorinators, fluoridaters, etc. There are stipulations in the proposal that will be negotiated. Mayor Macfarlane said, if the Council agrees to move forward on this, they will talk with the attorney about the value of the water and other items. Director Noyes mentioned Washington Terrace has just gone through this same thing, except they have secondary water and their well could be used as secondary water at times. Director Noyes has spoken with Mr. Harris from Washington Terrace about how it is working versus

getting nothing with the well sitting unused and Mr. Harris said it has worked out very well for them. When asked, the Council Members in attendance agreed to move forward with this issue.

2. **Fun Days debriefing and discussion:** Mayor Macfarlane said in Department Heads meeting, due to the confusion with the fireworks delivered, they discussed who should order the fireworks and it was decided to leave it with Public Works. They also talked about an Event Coordinator. Right now it is Joe Maylin, who is the Parks and Recreation Supervisor, and he did an excellent job with Fun Days. However, she believes he needs some help with the City events. Maybe they could have someone help with a Veterans Day celebration and someone could help with portions of Fun Days, etc. and coordinate the events through Supervisor Maylin. The Council and Supervisor Maylin discussed dates for Fun Days in 2015 because July 24<sup>th</sup> is on Friday of the 2015 Fun Days weekend. They discussed having the baby contest, skateboard contest and movie in the park on Thursday and the rest on Saturday because they feared a low turn out on Friday, the 24<sup>th</sup>. A lot depends on if they want the carnival or not because they probably won't be able to schedule it for that weekend due to the carnival's standing schedule for another city on the 24<sup>th</sup>. Also, they could just have the vendors come on Saturday instead of Friday and Saturday. After much discussion they decided to tentatively schedule Fun Days for the 2<sup>nd</sup>, 3<sup>rd</sup> or 4<sup>th</sup> weekends of July and asking the carnival representative which weekend they could come. Christy Hole will not be working for Sunset next year, so they will need to get someone else to oversee the Fun Days parade and baby contest, along with the Kids Club program. They also discussed hiring someone who could oversee those items plus the other City events such as Sunset Sam, etc., but they didn't know if someone would want to work as sporadically as that. They could also ask some residents to oversee different events.

Council Member Peay made a motion to adjourn the work session and go into the regular meeting. Council Member Peterson seconded the motion. The motion passed unanimously.

**6:30 P.M. REGULAR SESSION**

**Mayor and Council Present:**

Beverly Macfarlane	Mayor
Trystal Peay	Council Member
Jake Peterson	Council Member
Kevin Snow	Council Member

**City Employees Present:**

Susan R. Hale	Recorder
Ken Eborn	Police Chief
Travis Carter	Asst. Fire Chief
Joe Maylin	Recreation Supervisor

**Excused:**

Ryan Furniss	Council Member
Chris Hadley	Council Member
Linda J. Youngdell	Treasurer/Office Manager
Breen Lowman	Fire Chief
Norm Noyes	Public Works Director

**Others Present:**

Terry Avondet	Sunset Citizen Corps
Wanema Butcher	Spring Carter

The meeting was called to order at 6:30 p.m. by Mayor Macfarlane.

Council Member Peay gave the invocation and led the Pledge of Allegiance.

**Approval of Minutes:** Council Member Peay made a motion to approve the minutes of July 15, 2014 as amended. Council Member Peterson seconded the motion. The motion passed unanimously.

**Public Comments:** There were none.

**1. Consider approving Ordinance 2014-08 amending the Sunset City procurement policy:**

Recorder Hale explained this is just to change the procurement policy from Title 13 to Chapter 17 in Title 1 because a chapter should have several items in it and this is just one item.

Council Member Peay made a motion to approve Ordinance 2014-08. Council Member Peterson seconded the motion. The motion passed unanimously with a roll call vote. Council Member Peay – yes, Council Member Snow – yes, Council Member Peterson – yes.

2. **Consider approving the donation request from Amy Niebuhr for the 2014 Team Hill Spouses Round Up fundraiser:** Council Member Snow explained the donation request is to help fund programs for HAFB enlisted members and their families. The request was discussed and it was decided the City would be unable to donate to this cause because it was not specified during the Budget Public Hearing. Recorder Hale explained the donations have to be specified during the public hearing because donations come from the residents' tax money.
3. **Council Member reports and general information:** Council Member Peay advised she has received a lot of good and bad feedback from residents about Fun Days and she will go over it with Supervisor Maylin. Some people have volunteered to oversee some added events during Fun Days. Mayor Macfarlane said she asked Court Clerk Arbogast to put a volunteer tab on the website so people who want to volunteer for things will have a place to sign up. Council Member Peay stated she and Michael Love are planning a Veteran's Day event so they are working with the VFW and others. She was unable to get the list of veterans mentioned by Representative Paul Ray during the last Council meeting because it would be a violation of privacy. The only way to get a list is to ask veterans to come to the City and provide their information. They are trying to find all the veterans they can so they can tell them about the Veteran's Day event. She is in the process of planning the summer employee picnic and it is scheduled for September 13<sup>th</sup>.

Council Member Snow advised the three-member Beautification Committee is going out this week to choose the beautiful yards. They are missing one 1<sup>st</sup> place and one honorable mention sign so he will call the last award winners to see if any of them still have a sign. This year they are not limiting the winners to three zones; there will just be three 1<sup>st</sup> place winners and 6 honorable mentions throughout the City. Council Member Peay mentioned residents would like to know when the committee is going out so they can make sure their lawns are mowed and the final touches are completed. She asked if they could notify the residents as to the week the committee will be going out. Council Member Snow said he mentioned in a previous Council meeting that the summer awards would be chosen the first week in August and the Christmas lighting awards would be chosen the second week of December, but it has never been advertised as such. They discussed how to communicate with residents better about these types of things. The City-wide clean up is scheduled for Saturday from 9:00 a.m. to noon. One group will meet at North Park and one will meet at South Park then they will decide where to clean up depending on how many people show up. He and Jeremiah Jackson will drive around to see what areas need to be done. Council Member Snow will talk to Director Noyes about the items they will need. He is now thinking of having donuts, popsicles and drinks for refreshments at noon. The Mosquito Abatement District is in the process of hiring an architect for the buildings they need built for offices, a lab and to house some of the equipment. The residents' property tax will increase about \$1.60 for the District. The DRC met this past week and sent the wayfaring signs issue to the MIDA Board. The signs will be 25 feet tall and about 6 to 7 feet wide. They will be erected to direct people and to advertise for Falcon Hill businesses. He did not have anything to report about the Better Landlord Program. Back to the City-wide clean up, Mayor Macfarlane said she would like to see it done earlier next year. Police Chief asked if they

could concentrate on weeds growing in the cracks of the sidewalks and gutters during the clean up. Also, the volunteers need to get permission from the residents before doing anything on their property other than the sidewalk, curb and gutter.

Council Member Peterson believes they have very qualified people in the Planning Commission. They are working on the vision map Mayor Macfarlane asked them to do and they will do a rough draft with bike trails to begin with, and then overlay other items. He asked if anyone knew how the CDBG project is going. Mayor Macfarlane replied they are a little behind, but for the most part it is doing well and they're hoping to end on schedule. Council Member Peterson thanked everyone who helped with Fun Days. Mayor Macfarlane commended Council Member Peterson for always attending the Planning Commission meetings and for giving them his support.

Asst. Fire Chief Carter said the Fire Department has received half of the bunkers they were approved to receive. Fun Days went really well and they broke even on their food sales. They received several compliments on the fireworks display.

Police Chief Eborn believes Fun Days went well, although the car show didn't do as well as in the past. As the Council may want to expand Fun Days in the future, he asked them to keep in mind that the evening crowd they had this year is about the maximum the Sunset Officers can safely handle. Any more and they will have to ask for help from other agencies. There were no crimes or acts of violence reported this year. He apologized for not keeping Council Member Snow in the loop and said since the Better Landlord Program began he and Recorder Hale have had to violate some owners making them evict a couple tenants, warned others and disqualified a couple from the Program. When Mr. Godfrey promoted this program, he told them when the program got up and running it would about run itself. He said it does not run itself; it takes people and it is time consuming. He feels like he is behind in the information he needs to get to Recorder Hale so she can draft and send the letters. The Officers are out and very busy in doing other ordinance violations, but there are those who just won't comply. Back to Fun Days, the five CERT Members who were there did a great job, but there were not enough to cover the whole parameter of the fireworks. Mayor Macfarlane emphasized the employees and Council Members wear many hats and need to support and participate in the City events. Council Member Peay noted she heard many great comments about the Officers walking around and speaking to and joking with the residents during Fun Days. It was greatly appreciated by the citizens. It was said the DARE auction was missed. Some people attend Fun Days just for the auction. Chief Eborn said he could not see raising more money when, due to a couple generous business donations, they have more than enough to run the program. When he explained that to those who asked him about it, they agreed.

Recorder Hale advised the part-time Court Clerk, Andrea Bruening, has given her notice and her last day will be August 14<sup>th</sup>. The open position has been posted in-house with no applicants. Now it is being advertised on the marquee, on Facebook and through the Utah League of Cities and Towns with the application period closing on Friday, August 8<sup>th</sup>. She asked which Council Members will be attending the Utah League of Cities and Towns

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Conference September 10<sup>th</sup> through 12<sup>th</sup>. Council Member Peay said she will go. Council Member Snow said he does not know yet, but will get with Treasurer/Office Manager Youngdell. Council Member Peterson said, due to taking a new job probably not, but he will contact with Treasurer/Office Manager Youngdell if he is able to go.

Council Member Peay made a motion to adjourn. Council Member Peterson seconded the motion. The motion passed unanimously.

The meeting adjourned at 7:45 p.m.

Approved – August 19, 2014

/s/Beverly K. Macfarlane, Mayor

/s/Susan R. Hale, Recorder