

Sunset City Corporation
City Council Minutes
August 4, 2015
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Minutes of a regular meeting held August 4, 2015 at Sunset City Hall, 200 West 1300 North, Sunset, Utah; Mayor Macfarlane presiding.

REGULAR SESSION

Mayor and Council Present:

Beverly Macfarlane	Mayor
Trystal Peay	Council Member
Jake Peterson	Council Member
Dan Ripple	Council Member
Kevin Snow	Council Member

City Employees Present:

Susan R. Hale	Recorder
Linda J. Youngdell	Treasurer/Office Manager
Ken Eborn	Police Chief
James Weston	Fire Chief
Joe Maylin	Public Works Operations Manager
Brett Jamison	Police Sgt.
Ken Warnshuis	Police Officer

Excused:

Ryan Furniss	Council Member
Jason Monroe	Public Works Director

Others Present:

Allen Glines	Elaine Runyan
Janet Lujan	Ellen Cutler
Wanema Butcher	Shirley Griffiths
Scott Wiggill	

The meeting was called to order at 6:35 p.m. by Mayor Macfarlane.

Council Member Ripple gave the invocation and led the Pledge of Allegiance.

Approval of Minutes: Council Member Snow made a motion to approve the minutes of July 21, 2015 as presented. Council Member Peay seconded the motion. The motion passed unanimously with Council Members Peterson, Peay, Ripple and Snow voting yes.

Public Comments: There were none.

- 1. Administer the Oath of Office to new Officer Ken Warnshuis:** Police Chief Eborn introduced Officer Warnshuis and said he worked for the Davis County Sheriff's Department for 13 years, but found himself in a position that wasn't what he wanted to be doing so he applied for Sunset and was offered the job. Recorder Hale administered the Oath of Office. He was congratulated by the Mayor and Council.

2. **Consider approving a proposal for audit services:** Recorder Hale explained the Council asked for a request for proposal for auditing services to make sure the City receives the best service for the money. Christensen, Palmer & Ambrose, Wiggins & Co., Ulrich & Associates and Gilbert & Stewart submitted proposals. Recorder Hale, Council Member Peterson and Steve Marshall, the Finance Director of Syracuse City separately scored the firms based on the RFP criteria. The total scores were as follows: Christensen, Palmer & Ambrose - 245, Wiggins & Co. - 205, Ulrich & Associates - 205 and Gilbert & Stewart – 215. She recommended approving the proposal from Christensen, Palmer & Ambrose. That firm has been the auditor for Sunset for many years and does a great job.

Council Member Snow asked if the process was for the lowest bid and the answer was it is a combination of qualities, with cost being given the most weight. Per Sunset Procurement Code, when the firms were evaluated, Council Member Peterson and Steve Marshall did not have access to the costs. After the scoring was done on the other criteria, Recorder Hale and Council Member Peterson evaluated the cost based on the lowest receiving 35 points, the next lowest receiving 30 points and so on. Mr. Marshall did not participate in evaluating the cost portion.

Council Member Ripple made a motion to approve the proposal of Christensen, Palmer & Ambrose and allow Mayor Macfarlane to sign the contract when drafted. Council Member Peterson seconded the motion. The motion passed unanimously with Council Members Peterson, Peay, Ripple and Snow voting yes.

3. **Consider proposal to rename South Park to Rachael Runyan Park:** Allen Glines talked with the Davis School District about this and was told the area was owned by the District, the LDS Church and Sunset City. The District approved of the idea, but is waiting to see what the City says. He also talked with the facilities director from the LDS Church, who said the Stake President who resides over that area approved of the change, but he is waiting to hear back from the Church Headquarters. He is trying to turn something negative into a positive. What happened to Rachael Runyan on August 26th 33 years ago was negative and he would like to have a memorial so people don't forget. He is in the process of writing an article about the case, but wanted there to be something permanent and physical. He would also like to place a memorial in the park funded by corporate and private donations. The District wants it to be placed in an area that is not upsetting to the children. It is an understandable concern, but the memorial's design won't be negative in any way.

Public Works Operations Manager Maylin said his understanding is the LDS Church owns the parking lot and not any of the park. Council Member Ripple likes the idea. Council Member Snow likes the idea of the memorial, but is undecided about changing the name of the park. Police Chief Eborn said this type of thing is not out of the ordinary. The National Amber Alert System is named after a girl who was abducted and murdered. He believes they will need to check into how the City obtained the land for South Park because the land for North Park was donated by the family of John G. White with the stipulation it be named the John G. White Park. Recorder Hale is not sure if there is more, but at least a resolution would be required to rename the park. It could be drafted and put on the next meeting's

agenda. Council Member Peterson is in favor of changing the name of the park, but he wants the Council to approve of the memorial before it is placed. Council Member Peay likes the idea as well.

Elaine Runyan, mother of Rachael Runyan, said everyone remembers and tells their children about it. It is one of the biggest unsolved cases in Utah's history. This memorial name change is to bring greater awareness. She told the story of how they cut a gate into their chain link fence so their son, who was older than Rachael, could go from their yard right to the line of students entering the school in safety to show the irony in Rachael being abducted from the park just 15 feet from their backyard. She thanked Mr. Glines for taking the time to put this together. She is very involved in national coalitions for missing children and the Amber Alert system. She told how the system was almost named the Rachael Runyan alert. Utah's system was the ninth system in the country when they established it in 2002. Utah's system is the most state of the art alert system and they train all the Amber Alert coordinators across the country. Council Member Snow asked what she thought about naming the park the "Rachael Runyan Memorial Park". Everyone liked that name. Mr. Glines said he was a free-lance writer and decided to write about Rachael's story. He is also working with Representative Handy to get August 26th named in Rachael's honor as a statewide day for missing and exploited children. Mrs. Runyan mentioned August 26th is the date Rachael was abducted and it is also one of the two test dates for the Amber Alert System so that is why they believed it would be appropriate to work towards it becoming Rachael Runyan Day on behalf of missing children. Mrs. Runyan said they would keep the City in the loop while they work on the memorial.

4. Resolution 2015-09 amending the Sunset City Personnel Policies & Procedures regarding the ineligibility of Sunset City Elected Officials for Utah State Retirement:

Treasurer/Office Manager Youngdell explained every three to four years the City undergoes an audit by the Utah Retirement System. Since the Tier II System came into place, cities are required to have a policy in place that specifies eligibility of Elected and Appointed Officials. She read the paragraph that needed to be added to the Sunset City Personnel Policies & Procedures. Elected Officials, which are the Mayor, Council Members and Judge, and the Appointed Fire Chief, are part-time ineligible. The other Appointed Officials are full-time eligible. The ineligible positions are ineligible because the wages or salaries are below the minimum to be in the retirement system. The policy would change if those wages increased enough to become eligible.

Council Member Snow believes the Clinton Council receives retirement. He asked if Sunset could make the Council eligible for retirement. Treasurer/Office Manager Youngdell replied they could put money into a 401K, but not in the Utah Retirement Systems unless the wages were enough.

Council Member Peterson made a motion to approve Resolution 2015-09. Council Member Peay seconded the motion. The motion passed 3 to 1 with a roll call vote. Council Member Peay – yes, Council Member Ripple – yes, Council Member Snow – no, Council Member Peterson – yes.

5. **Mayor and Council Reports:** Council Member Peay stated she has received a lot of feedback on not forgetting to review the rest of the employees' wages.

Council Member Peterson advised there will be a Planning Commission meeting on Wednesday, August 12th. He thanked Syracuse City for allowing them to use their Finance Director to help with RFP evaluations and earlier their Public Works Director to help select Sunset's Public Works Director. He appreciated the opportunity to help with the audit services RFP and said he learned a lot from it.

Council Member Snow said Main Street is looking good and is happy UDOT is resurfacing the street and replacing some sidewalk, curb & gutter. A lady called him about having a bake sale during Fun Days. He didn't hear how much money they made. The Mosquito Abatement District haven't had may calls all year and now received 10 calls last month. The mosquito problem is not too bad this year. He would like to have the nepotism policy on the agenda for the next Council meeting.

Mayor Macfarlane had asked UDOT why they weren't putting curb & gutter in the Top Hat area and the reason was they are only replacing sidewalk, curb & gutter where it is not in good shape; not putting new in. She asked Council Member Snow about holiday decorations on the Main Street light poles and he was told they can't run new power so they can put them on any pole that already has power. Operations Manager Maylin advised the decorations placed on Main Street poles were not lighted and did not require power. Mayor Macfarlane said if the transportation tax passes, it would increase the bus, front runner and van pool services. She mentioned the kids from M.O.D. Taekwondo who have taken medals in a national competition. She has talked with Clinton and Clearfield about taking on Sunset's police service. Clearfield visited the issue a while ago with a resounding non approval from the Sunset citizens so they quit working on it, however they will put some numbers together so the Council can see what it would cost. Clinton Mayor Adams said they couldn't take on the service without it costing about the same as the City's current budget and they would not be able to take on all of the Sunset Officers. During the last meeting she was asked to forward the emails she has been receiving from residents on the issue, so she has done that so they would know who was opposed to merging and who was in favor of it. She has not received any from those in favor of it. Mayor Macfarlane allowed Scott Wiggill to speak. He believes some of the Council Members are just not listening to the residents on the issue of merging the police. Of all the opportunities they have given the residents, not one person has said they are for it. During the last meeting Mr. Hill gave a great presentation of the committee's feelings and there were still questions. One Council Member said, "I need to do what's best for the residents of Sunset." Mr. Wiggill said this is not an "I" thing. The Council Members are elected for the residents of the City and he believes the residents have spoken. It's time for the Council to move on. Mayor Macfarlane believes the Council needs enough information to make their decision and she believes they are listening. They will see what Clearfield has to say and make their decision. She reported in a couple of weeks she will attend a conference for Wasatch Integrated Systems to learn more about disposing of waste. She is seeing some changes and believes they are good.

6. **Department Reports:** Treasurer/Office Manager Youngdell said last week she emailed information about the Utah League of Cities and Towns Conference in Salt Lake City, September 16-18, 2015. She has heard from a couple of them, but needs to hear from the rest as soon as possible so she can get them registered. Council Member Ripple asked her to send him a copy of the IT contract so he can review it.

Fire Chief Weston said they received a call this week on a 4-inch gas line hit by the construction crew on Main Street. They evacuated the area until the line was fixed. He reported they drafted a procedure to start a 4-man engine crew, but have not been able to get it up and running yet due to man power.

Public Works Operations Manager Maylin advised the waterline replacement on Main Street is almost finished. The second test was performed on it today and they should know if it passes by tomorrow. If it passes, they will backfill it and start wrapping it up. The Engineer is currently working on two designs for the park restrooms for them to choose from. The dead trees along Main Street are on their list to do and they will get them done as soon as possible. He asked for approval put their old Ford Ranger up for sale with a sealed bid procedure. The Council gave their okay. In preparation for the upcoming cell tower, they have been cleaning up the shop yard. There are a lot of pipes and other items they do not plan to use that have been back there for a very long time. They would like approval to place the items for sale on ksl.com. The Council approved listing the items. One of the seasonal employees left this week to go on a mission and they would like approval to hire someone to fill the position and the Council agreed to it. They are in the process of getting bids to replace the Sunset Room outer doors. The lights for the flag pole at the Fire Station are fixed and lighting the flag at night. Council Member Snow asked about the large sagebrush growing on the sidewalk by the canal bridge near 800 North on Main Street and Manger Maylin said he would check on it. With the termination of the Events Coordinator, Marcus Garcia is overseeing Kids Club.

Police Chief Eborn appreciated the Council Members responding to his inquiry on re-hiring a previous Officer. He will find out tomorrow when he can start. He is in the process of doing background checks on the applicants for the remaining open position.

Council Member Peterson made a motion to adjourn. Council Member Ripple seconded the motion. The motion passed unanimously with Council Members Peterson, Peay, Ripple and Snow voting yes.

The meeting adjourned at 7:50 p.m.

Approved – August 18, 2015

/s/Beverly K. Macfarlane, Mayor

/s/Susan R. Hale, Recorder