

**Sunset City Corporation
City Council Minutes
July 9, 2013
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Minutes of a work meeting held July 9, 2013 at Sunset City Hall, 200 West 1300 North, Sunset, Utah; Mayor Bangerter presiding.

WORK SESSION

Mayor and Council Present:

Chad Bangerter	Mayor
Ryan Furniss	Council Member
Ricky Carlson	Council Member
Jake Peterson	Council Member
Kevin Snow	Council Member

City Employees Present:

Susan R. Hale	Recorder
Linda Youngdell	Treasurer/Office Manager
Neil Coker	Fire Chief
Breen Lowman	Asst. Fire Chief

Fire Fighters: Cindy Meffert, Thomas E. Caygle, Travis Carter

Excused:

Brent Andrews	Council Member
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Others Present:

Spring Carter

The meeting was called to order at 6:30 p.m. by Mayor Bangerter.

- 1. Discuss Sunset City Fire Chief position and possible action on options relating to Sunset City Fire Chief position:** Mayor Bangerter stated the purpose of this meeting was to discuss the resignation of Chief Coker and to look at a replacement. Chief Coker had brought on Breen Lowman as the Assistant Fire Chief and he has been with the Department for about three months. Mayor Bangerter met with him last week and does not believe there would be any issues if he became the interim Chief. He asked the Council Members for their thoughts.

Council Member Furniss said historically the Fire Chief has been appointed by the Mayor and he appreciates Mayor Bangerter getting the Council's input. Mayor Bangerter read Sunset City Ordinance 1-7-5 on Vacancies, "If a vacancy shall occur in the office of City Recorder, City Treasurer, City Administrator, Chief of Police, Fire Chief or Public Works Director, the Mayor, by and with the consent of the City Council, shall fill such vacancy by appointment for the unexpired term. All appointed officers shall continue in office until their successors are appointed and qualified." Council Member Furniss said later this year he would like to change the policy where the Assistant Fire Chief is merely chosen by the Fire Chief. He likes what Public Works Director Noyes did when he promoted someone. It went through Mayor Bangerter and he advised the Council. When Lt. Arbogast was promoted, the Mayor and Council were asked for their approval. Most of the time, the Council will go with who is chosen. Mayor Bangerter read Sunset City Policies & Procedures 2.5.2.A&B "A. It is the policy of the Sunset City Corporation to give first consideration to current Sunset City employees to fill a job position. While this is not a legal requirement, recruiting internally is

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encouraged because current employee's qualifications are reviewed for promotion or transfer to an open position, it provides opportunity for personal growth and improves employee morale. B. Transferring a current employee also ensures that the skills and abilities of employees will not be unnecessarily wasted. Therefore, current employees of the Sunset City Corporation should be encouraged to seek promotion to open job positions.” He asked if any of the Council Members had any thoughts on advertising outside of the Department. Council Member Peterson believes it should be done as the policy states and advertise the position within the Department first. Council Member Furniss and Council Member Snow agreed. Council Member Carlson said one advantage of choosing from outside the Department would be getting new ideas. Mayor Bangerter said that is important to keep in mind.

Mayor Bangerter asked the Council Members to accept Asst. Chief Lowman as the Interim Chief until they are able to advertise, receive applications, conduct interviews and make a decision on filling the position.

Council Member Furniss made a motion to appoint Breen Lowman as the Interim Fire Chief until such time they advertise and receive qualifications from within the Department. Council Member Snow seconded the motion. The motion passed unanimously with Council Members Furniss, Peterson, Snow and Carlson voting yes.

After a brief discussion it was decided the Fire Chief must live within five miles from Sunset City limits.

Council Member Furniss made a motion to adjourn. Council Member Peterson seconded the motion. The motion passed unanimously.

The meeting adjourned at 6:47 p.m.

Approved – July 16, 2013.

/s/Chad Bangerter, Mayor

/s/Susan R. Hale, Recorder