

Minutes of a special work meeting held May 9, 2017 at Sunset City Hall, 200 West 1300 North, Sunset, Utah; Mayor Macfarlane presiding.

**SPECIAL WORK SESSION**

**Mayor and Council Present:**

Beverly Macfarlane	Mayor
Chad Bangerter	Council Member
Ricky Carlson	Council Member
Norm Noyes	Council Member
Jake Peterson	Council Member
Scott Wiggill	Council Member

**City Employees Present:**

Susan R. Hale	Recorder
Linda J. Youngdell	Treasurer/Office Manager
Jason Monroe	Public Works Director
Ken Eborn	Police Chief
Christina Arbogast	Court Supervisor

**Excused:**

Anthony Bott	Interim Fire Chief
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The meeting was called to order at 6:30 p.m. by Mayor Macfarlane

- 1. Discuss the FY2017 budget amendments:** The General Fund was discussed first, with the total revenues coming in \$22,700 less than budgeted and the total expenditures coming in \$86,400 less than budgeted for a net reduction of \$63,700. The Utility Fund income is coming in about \$6,000 less than what was budgeted and the expenses are about \$16,900 less for a net reduction of 10,900. For the General sub-funds, the Class C Road Fund will remain about the same, Dispatch Fee Fund will be down \$12,000, Emergency Preparedness Fund down \$5,000, Liquor Control Fund down \$4,200, DARE Fund down \$1,500, Youth City Council Fund up \$450, Miscellaneous Grant Fund down \$4,800, Fire Department Fund Raising and Arts left the same and the Retirement Insurance Premium Fund will be up about \$1,600. For the Capital Projects Funds, the CDBG Fund will be up \$151,550, Fire/EMS Vehicle will be down \$2,100, Public Works up \$7,300 and Economic Development will be up \$1,500.
- 2. Discuss the FY2018 budget requests:** The General Fund was discussed first, with the total revenues projected to come in \$26,000 less than projected for FY2017. \$1,700 was added to Planning & Zoning for an Adobe license, printing costs and to pay a GIS expert to build maps in the Public Works' Arc View System. In the Police Department, Sunset's \$1,000 portion to hire a victims' advocate was cut. The cash purchase of a Police vehicle was changed to purchase it with a lease/purchase loan over three years. The Fire Department was cut back down to its FY17 budget minus the pagers and radio fees. After much discussion, it

**Sunset City Corporation**  
**City Council Minutes**  
**May 9, 2017**  
**Page 2 of 2**

was decided to put an item on the next Council meeting agenda to decide if they are going with the North Davis Fire District or keep trying to fund the Fire Department.

The following issues regarding the Fire Department were discussed: different taxing options; the City Building being paid off in two years; use of the fund balance; the amount the City would have to pay NDFD if it took over in July; using the \$200,000 set aside for the 1800 North Project; the cost of building a new fire station or purchasing new fire equipment in coming years; the process along with the time frame on annexation if it were to take place and some of the pros and cons of going with the NDFD.

Changing card processing companies was discussed and how that might impact the Administration budget. Adding the Davis County Animal Control cost to the Dispatch fund and the possibility of adding a fee for street projects were discussed briefly. To try to keep from raising property tax this year, other cuts to the General Fund were discussed and made as follows: vacation cash outs for all departments, \$1,500 for a substitute Judge, \$20,000 for Ventrac tractor, \$28,200 for the Sunset Room carpet and paint.

The Utility Fund budget was then discussed. Vacation cash out was cut from all departments. About \$80,000 would still be taken from the Utility Fund retained earnings, so they discussed fee increases. It was decided to increase the residential base rate \$0.25 and the commercial base rate \$0.50 per month. Sewer fees were not increased any more than the \$3.00 the North Davis Sewer District already increased it. Garbage fees were not increased and the Storm Water fee was increased \$0.50. They also added an increase of \$1.00 per month to help pay for Davis County Animal Control.

The other sub funds and Capital Projects funds were discussed. \$500 was added to the Arts Fund to pay for an art show during the Winterfest.

Canceling or downsizing Fun Days was also brought up to save money in the General Fund because just for overtime it costs a minimum of \$20,000 to put it on, but nothing was decided at this time.

Council Member Noyes made a motion to adjourn. Council Member Bangerter seconded the motion. The motion passed unanimously with Council Members Bangerter, Carlson, Noyes, Peterson and Wiggill voting yes.

The meeting adjourned at 9:50 p.m.

Approved – June 20, 2017

/s/Beverly K. Macfarlane, Mayor

/s/Susan R. Hale, Recorder