

Sunset City Corporation
City Council Minutes
May 1, 2018
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Minutes of a regular meeting held May 1, 2018 at Sunset City Hall, 200 West 1300 North, Sunset, Utah; Mayor Madsen presiding.

REGULAR SESSION

Mayor and Council Present:

D. Howard Madsen	Mayor
Norm Noyes	Council Member
Chad Bangerter	Council Member
Ricky Carlson	Council Member
Nancy Greco Smalling	Council Member
Scott Wiggill	Council Member

City Employees Present:

Susan R. Hale	Recorder
Linda J. Youngdell	Treasurer/Office Manager
Ken Eborn	Police Chief
Jason Monroe	Public Works Director
Christina Arbogast	Court Supervisor

Others Present:

Janet D. LuJan	Wanema Butcher
Dawn Gilbert	Tana Miller
Arlo Doyle	Robert F. Smalling

The regular session was called to order at 6:30 p.m. by Mayor Madsen.

Council Member Carlson gave the invocation and led the Pledge of Allegiance.

Public Comments: Janet LuJan said Happy White Rabbit Day to the Council and explained that comes from Britain and in Scotland on the 1st of May you wash your face in the May dew and that will make you bonnie. Traditions you grow up with stay in your heart. She said it has been a sad week with Mrs. Christiansen passing as both of them moved to Sunset in 1963. Mrs. LuJan said she has had some awesome neighbors and thanked everyone for all they do in this City. On April 22nd she was able to call Nelly who was 100 years old. It is amazing people have telephones and can call people so far away.

- 1. Resolution 2018-13 adopting the tentative budgets for Fiscal Year 2019:** Recorder Hale read the annual letter she prepares for the Council. The total budget the Council would be approving is \$4,548,885. There was some confusion about the total budget because Recorder Hale had left the FY18 total on the resolution when she typed over it for the FY19 resolution and there was an error on the slide shown on the TV.

Council Member Noyes made a motion to approve Resolution 2018-13 adopting the tentative budgets for Fiscal Year 2019. Council Member Carlson seconded the motion. The motion

passed unanimously with a roll call vote: Council Member Noyes – yes, Council Member Wiggill – yes, Council Member Carlson – yes, Council Member Smalling – yes, Council Member Bangerter – yes.

- 2. Schedule a Public Hearing to gather input from Sunset residents on fiscal year 2018 budget amendments and fiscal year 2019 budget proposals:** It was discussed and decided to hold the public hearing on June 5, 2018.

Council Member Bangerter made a motion to hold a Public Hearing to gather input from Sunset residents on fiscal year 2018 budget amendments and fiscal year 2019 budget proposals. Council Member Noyes seconded the motion. The motion passed unanimously with Council Members Bangerter, Carlson, Noyes, Smalling and Wiggill voting yes.

- 3. Mayor, Council and Department Head Reports:** Council Member Bangerter reminded everyone the Bark in the Park dog and car show will be held on May 12th and there a lot of other activities going on in support of it. There will be a news clip about it next Tuesday. He attended the Utah League of Cities and Towns conference last week and reported on some of the classes he attended. There was a lot of talk about the State Legislature trying to take away local control on streets and other items. The local officials should know their area Legislators and talk to them often. One class he attended was ‘Working with Difficult Citizens’ by Kevin Miller. He said it was really good and would like to have him give his class to the Council. He mentioned the passing of Delone Hammer, who was a long time resident of Sunset. He told ways in which Mrs. Hammer has been very involved in the City.

Council Member Smalling reported the Youth City Council are planning some good fund raisers such as selling pumpkins in the fall and a car wash in the summer. Mayor Madsen mentioned there is a Welcome to Sunset sign on the property of the motel, which was put in as an Eagle Scout project, and asked if the Youth City Council Members could take care of some maintenance on it. Council Member Smalling will talk to them about it.

Council Member Carlson attended the Water Environment Association of Utah conference the two weeks ago with the North Davis Sewer District. He learned there is a process of rehabilitating pipelines, where a material is put into an existing pipe and a UV light is run through it, which cures it to the pipe. They talked about capturing energy from the waste and the NDS uses the sewer gasses to power the plant. 80% of its power needs is self-generated and the 20% it uses from Rocky Mountain Power costs about \$30,000 per month. Pharmaceuticals are not good for marine life, but they have found that dumping too many nutrients into lakes from the plant is not good either. The Division of Water Quality is finding that the algeblooms in lakes are not human caused, but that it’s a natural occurrence. He talked to some contractors who service some of the sewer plants and they said the North Davis Sewer District is the run the best and is the cleanest.

Council Members Wiggill and Noyes had nothing to report.

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Police Chief Eborn advised he has arranged to have extra officers at the dog and car show. Council Member Wiggill said a couple of neighbors have asked him for extra patrols when they have to park their cars away from their homes while their street is being slurry sealed. Chief Eborn said he would arrange it.

Public Works Director Monroe reported 1600 North, 1425 North, 300 West and 350 West will be slurry sealed on Thursday. The City Building parking lot was crack sealed on Saturday and on May 12th it will get a seal coat and re-striped.

Mayor Madsen stated he has been to the Utah League of Cities and Towns conference several times during previous years when he was Mayor of Coalville, but he still learned a lot this time. He agreed with Council Member Bangerter about the Legislature trying to take local control. Communication was a big topic and he learned some good information. He is amazed at the technology being used for waste now. Wasatch Integrated is selling methane gas for fuel, algae is being grown to be dried out and turned into fuel pellets and they are building a trash sorter to replace the burn plant. The residents will notice a lot more work being done on City streets and sidewalks. This is due to the Department Heads watching their budgets and also because they are paying less for North Davis Fire District's service than maintaining a Fire Station here.

Council Member Carlson added to his report that during the conference the Districts have teams who compete in different areas and the North Davis Sewer District came in third.

Council Member Carlson made a motion to go into the work session after a 10 minute break. Council Member Bangerter seconded the motion. The motion passed unanimously with Council Members Bangerter, Carlson, Noyes, Smalling and Wiggill voting yes.

WORK SESSION

To discuss fiscal year 2018 budget amendments and fiscal year 2019 budget requests:

Mayor Madsen stated the FY19 general fund balance is now looking pretty good with the cuts and the money Department Heads will be turning in from their FY18 budgets. He would like them to look at the budgets like they still have to trim, instead of seeing extra money they need to spend.

The Council asked to just look at the bottom line of the FY18 budgets. \$197,609 of the fund balance was budgeted to be used in the original General Fund budget, but with the Department Heads not spending all their budgeted amounts and some of the revenues coming in better than anticipated, \$98,355 should be added into the fund balance. During the discussion it was said the court revenue isn't coming in as good as the amendment so it was decreased to \$370,000. Since the \$52,940 being transferred from the Fire/EMS Vehicle Capital Project, Fire Dept. Fund Raising and Miscellaneous Grants Funds into the General Fund is money from the closed fire station, it will instead be transferred into the Public Works Capital Project fund to save towards the 1800 North Project, which would include a fire station if need be.

The Utility Fund was budgeted to have \$3,385 added back to the Retained Earnings, instead it will have \$89,575 added back into it to save for infrastructure upgrades. The Class C Fund revenues are better than anticipated and expenditures are coming in lower so instead of adding \$16,000 back into its fund balance, \$62,200 will be added. The Dispatch/Animal Control Fund will use about \$15,000 of its fund balance. It was decided to reduce the fund balance of the Emergency Preparedness Fund to \$10,000, so about \$7,200 will be transferred back into the General Fund. It was decided to add the funds needed for when Police Chief Eborn retires added to the Retirement Insurance Premium Fund. The rest of the funds remained about the same.

The FY19 Budgets contained the changes made during the previous meeting, any the Department Heads proposed later and error corrections. It was found that the public defender fee does not have to go out to bid if they contract with the current public defender as previously thought so that line item was reduced to \$11,000. It was decided to have the figures run for reinstating the Police Secretary to full-time. \$5,000 was added to Building and Grounds in both the General and Utility Funds for carpet on the stairs to the building entrance and to steam clean the chairs in the Council/Court room.

When discussing the Utility Fund, it was brought up that the City needs to conform to State Statute and implement a water rate structure that increases as more water is used. Administration was told to come up with a rate schedule for the Council to review. The dump trailer and the program were discussed at length. The budget for the Youth City Council was discussed with Council Member Smalling going to contact the Advisor and let Recorder Hale know what was needed. While discussing the CDBG Capital Project Fund it was said the Council and Department Head should discuss projects once they're finished so they can see what could have been done differently to make the next project go smoother and Council Member Bangerter would like to enact a policy to do so. The Council would like to look at reinstating the Ventrac tractor and the vacation payouts if the budgets allow it.

Treasurer/Office Manager Youngdell reported the City is receiving a TAP award from the Utah Local Government Trust again this year. The award is a refund check in the amount of \$1,700 and the City receives a discount on the workers comp premiums. However, in order to get it in the future, the Trust has added a requirement that Police Department policies have to be reviewed by a company that provides that service. Lexipol is a company Chief Eborn has heard of and he explained what they do. Treasurer/Office Manager Youngdell said if the City doesn't have a good policy for something that happens, the Trust will have a hard time representing the City. The upfront cost will be more than the City receives via the award, but it may pay for itself in the long run.

Council Member Noyes made a motion to go back into the regular session. Council Member Wiggill seconded the motion. The motion passed unanimously with Council Members Bangerter, Carlson, Noyes, Smalling and Wiggill voting yes.

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Council Member Bangerter made a motion to adjourn. Council Member Carlson seconded the motion. The motion passed unanimously with Council Members Bangerter, Carlson, Noyes, Smalling and Wiggill voting yes.

The meeting adjourned at 9:00 p.m.

Approved – May 15, 2018.

/s/D. Howard Madsen, Mayor

/s/Susan R. Hale, Recorder