

Sunset City Corporation
City Council Minutes
April 19, 2011
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Minutes of a regular meeting held April 19, 2010 at Sunset City Hall, 200 West 1300 North, Sunset, Utah; Mayor Bangerter presiding.

Mayor and Council Present:

Chad Bangerter	Mayor
Brent Andrews	Council Member
Cheyrl Budge	Council Member
Ricky Carlson	Council Member
Ray Chapman	Council Member
Ryan Furniss	Council Member

City Employees Present:

Susan R. Hale	Recorder
Linda J. Youngdell	Treasurer/Office Manager
Ken Eborn	Police Chief
Neil Coker	Fire Chief
Mickey Hennessee	Public Works Director
Jerald Jensen	Judge
Bruce Arbogast	Police Sgt.
Doug Garcia	Police Cpl.
Duane Arbogast	Police Officer
Christina Arbogast	Court Clerk

Fire Fighters: Matt Gardner, Jeremy Kaufman, Steven Sykes, Jennifer Moore, Kelcee Oyler, Amy Kippen

Others Present:

Citizen Corps Members: Terry Avondet, Allyson Jackson, Bonnie Gibson, Jaime Meredith, John Blaylock

CERT Graduates: Allen Burch, Kim Burch, Peggy Hobbs
Cub Scouts Pack 165 Tim Broussard
Jake Peterson Jon Ellsworth
Grace Waters Traci Garcia

The meeting was called to order at 6:30 p.m. by Mayor Bangerter.

Cub Scout Pack 165 led the Pledge of Allegiance and Council Member Carlson gave the invocation.

Approval of Minutes: Council Member Budge made a motion to approve the minutes of April 5, 2011 as presented. Council Member Furniss seconded the motion. The motion passed unanimously.

Citizen Comments: John Blaylock believes an ambulance would be an asset to the community and encouraged the Council to vote for it.

Jaime Meredith seconded Mr. Blaylock's comments stating her belief the ambulance would be beneficial considering how you hear on the news all the time that one more minute could have saved a person's life.

REGULAR SESSION

Council Member Furniss asked that items 1 and 2 be switched because the Cub Scouts were with some of the CERT graduates and he didn't think they would want to sit through item #1. Mayor Bangerter, the Council Members and Mr. Ellsworth agreed to switch the order.

- 2. Recognize CERT graduates:** Jaime Meredith updated the Council on what the Citizen Corps has been doing. She introduced Kim Burch as the new CERT Chair and Allen Burch as the new Fire Corps Chair. The total number of CERT members is now 70. Their web page has been operating almost one year and the number of views has increased quite a bit. They have posted their second quarterly newsletter which contains some very useful information.

Mrs. Meredith announced the names of the CERT graduates and John Blaylock handed out the certificates. The Mayor and Council shook each graduate's hand and congratulated them.

- 1. Jonathan Ellsworth to discuss capital improvement planning:** Jonathan Ellsworth stated he has talked with Mayor Bangerter and Public Works Director Hennessee about some planning opportunities. He moved to Sunset a little over a year ago and he is really interested in helping the community to grow and improve. He previously worked for an engineering firm in urban and transportation planning and he worked two years as a real estate development consultant on commercial retail projects. He believes Sunset needs to capitalize on new development with whatever Falcon Hill and the 1800 North project brings. He outlined how he would like to help update the General Plan and help with redevelopment and specific area planning. He could also help with an impact fee study. The Planning Commission and Council needs to decide what they would like to see happen in the City and put goals into the General Plan. He outlined a general cost and time-line on completing the general plan, redevelopment plan, specific area plan and an impact fee recommendation. A conservative estimate is a little over \$16,000 and it could all be done in six months. He is not asking for the \$16,000, but he would love to do the work for Sunset. It would cost him too much to do it all without some reimbursement for costs so he would be open to discuss fees.

Mayor Bangerter said the current general plan has no bite. He believes the Planning Commission did a wonderful job on it with their skill level, but no one was a trained planner and there were a lot of things they missed. He would like to at least consider this proposal in their budget meetings. Council Member Furniss believes they need professional expertise, but they need to find the money. Mayor Bangerter would like to continue meeting with Mr. Ellsworth to get ideas.

- 3. Council Member Reports and General Information:** Council Member Chapman said the Youth City Council needs some dedicated leaders and they'll be meeting with different people interested in being their advisors. He hopes to have it done two months because he does not want to lose any of the good members they have. Mayor Bangerter added they

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would postpone the work he wanted them to do on the rental house windows until May because of the weather.

Council Member Andrews said he talked with someone from a developer's office who is building a hotel in Layton. He will be talking to them about some businesses for 1800 North. He stated Michael Dansie is doing his Eagle Project by prepping the garden area behind the City Building for community gardening.

Council Member Budge advised she was in St. George last week and is still very impressed with how the traffic moves and the design of St. George Blvd. She will report on what she learned at the Utah League of Cities and Towns conference next week.

Council Member Furniss apologized for missing the last Council meeting, but had a family issue come up. He said he supports the fire department running an ambulance, but if the program loses money and becomes a burden to the City, he would want the program stopped. It has to pay for itself. He is on the North Davis Sewer Board and attended a conference in St. George where he attended a class on aging sewer pipes. He agrees with Public Works Director Hennessee in that Sunset has to keep its pipes updated to prevent problems for the residents. The sewer district is videoing all its pipe and they are finding concerns.

Police Chief Eborn announced on Saturday, April 30th, the Police Department will be doing another prescription take back event with the Davis County Health Department for four hours in the parking lot of Smith's Food & Drug. Last year there were seven locations and this location took in the most prescriptions.

Fire Chief Coker reminded everyone about the Easter Egg Hunt the Fire Department will be holding at the fire station on Saturday, April 23rd at 9:00 am.

Recorder Hale stated she will be attending the Utah Municipal Clerks Association (UMCA) Conference in Park City Wednesday through Friday. There were no funds in the City's budget for her to go so she applied for and received a scholarship from the UMCA for the conference registration. She asked if the Council wanted to hold the upcoming Election electronically or by paper ballot. She needs to give their answer to Davis County as soon as possible. After some discussion, the Council agreed to keep it electronic.

Mayor Bangerter mentioned he attended an open house for the Davis County Health Department located in Clearfield. It is a very nice building and also houses the Senior Citizen Center. He met with John Anderegg who is Senator Mike Lee's representative in the area. He was very interested in the fact Sunset did not have a voting member on the MIDA Board and he is going to look into that. Tomorrow Mayor Bangerter will be going on a tour of HAFB with COG. He thanked the fire fighters, CERT graduates, Citizen Corps members and the residents for their attendance at the meeting tonight.

Council Member Andrews made a motion to go into a work session after a five minute break. Council Member Furniss seconded the motion. The motion passed unanimously.

WORK SESSION

4. **Discuss FY2011 budget amendments and FY2012 budget requests:** Mayor Bangerter mentioned the projected use of the general fund balance is \$98,288. That is \$70,893 more than budgeted and there is only \$217,032 in the fund balance to begin with. That will leave \$118,744 and that is only 6.5% of the FY12 projected revenues, which is barely above the State mandated 5% to be left in the fund balance. In years past, they fought to keep the fund balance under the maximum 18% and now we're at the bottom trying to keep it above the minimum required. The Recorder and Department Heads explained the FY2011 budget amendments. In the general fund the major revenue decreases are sales tax by \$45,000 and court revenue by \$84,000. The total revenues are projected to be \$139,419 under budget. The total general fund expenditures are expected to be under budget by \$85,246. The Utility Fund revenues are projected very close to what was budgeted and the expenses are projected at about \$15,000 over budget. Class C revenues are projected at about \$2,500 more than budgeted and expenditures are expected to be about \$10,000 under budget. No major changes were expected to the minor funds.

The Recorder and Department Heads explained the FY2012 budget requests. There was discussion about making a part-time public works employee full-time and adding benefits because he has been about working 40 hours a week for the past few years. The figures for doing that had already been added to the budget. It was asked that an analysis on utility fees be done and that the water charge from Weber Basin be checked on. The Council had received a lot of comments about cutting the community play, so they would like to see the play reinstated. After all the departments' budgets were discussed, the changes to the first requests were as follows:

General Fund Revenues: delete the \$1,000 cost recovery fees, add \$70,000 for ambulance revenue and research adding a campaign filing fee.

General Fund Expenditures: delete the \$5,000 police capital outlay due to a clerical error, cut the \$47,000 transfer for the fire truck and fire station and include the ambulance expenditures in the fire department budget.

Utility Fund Expenses: delete the \$20,000 in the water department for 1800 North improvements and delete the \$15,000 transfer to the Public Works Capital Project Fund from city shops for the new public works facility.

Other Funds: miscellaneous grants - check with Fire Chief Coker for grant amounts to add; fire department fund raising - change revenue & expense from \$5,000 to \$2,000; arts fund - transfer \$1,500 from the general fund (recreation) to help fund a community play in 2011, research what the other budget amounts would be for that fund; and economic development fund - change property lease revenue from \$3,000 to \$8,100.

Council Member Chapman made a motion to go out of the work session and back into the regular session. Council Member Andrews seconded the motion. The motion passed unanimously.

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Council Member Chapman made a motion to adjourn. Council Member Budge seconded the motion. The motion passed unanimously.

The meeting adjourned at 10:15 p.m.

These minutes have been read and approved at the regular City Council meeting held **May 3, 2011.**

Chad Bangerter, Mayor

Susan R. Hale, Recorder