

Sunset City Corporation
City Council Minutes
April 6, 2010
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Minutes of a regular meeting held April 6, 2010 at Sunset City Hall, 200 West 1300 North, Sunset, Utah; Mayor Bangerter presiding.

Mayor and Council Present:

Chad Bangerter	Mayor
Brent Andrews	Council Member
Cheyrl Budge	Council Member
Ray Chapman	Council Member
Ricky Carlson	Council Member
Ryan Furniss	Council Member

City Employees Present:

Susan R. Hale	Recorder
Linda J. Youngdell	Treasurer/Office Manager
Ken Eborn	Police Chief
Neil Coker	Fire Chief
Mickey Hennessee	Public Works Director
Vicky Gold	Recreation Supervisor
Christina Arbogast	Court Clerk

Others Present:

Nancy Dean	Utah Municipal Clerks Association
Mary Kate Christensen	Utah Municipal Clerks Association
Heidi & John Blaylock	Citizen Corps Council
Jaime & Gavin Meredith	CERT
Tommy Miller	Youth City Council Advisor
Jason Gabbert	Planning Commission
Joyce Hammer	Susan Andrews
Nadean Gabbert	Hope Thompson
Chris VanSoolen	Rob VanSoolen
Danny Cook	Glen Curtis

The meeting was called to order at 6:30 p.m. by Mayor Bangerter.

Council Member Carlson led the Pledge of Allegiance and gave the invocation.

Approval of Minutes: Council Member Chapman made a motion to approve the minutes of March 16, 2010 as written. Council Member Budge seconded the motion. The motion passed unanimously.

Approval of Vouchers: Council Member Budge made a motion to approve the voucher for HD Supply in the amount of \$20,243.52. Council Member Furniss seconded the motion. The motion passed unanimously.

Citizen Comments: There were none.

REGULAR SESSION

1. **Recognition of Certified Municipal Clerk certification – Susan Hale:** Nancy Dean, Clearfield City Recorder and Utah Municipal Clerks Association 2nd Vice President, recognized Recorder Hale for receiving her CMC Certification which is designated by the International Institute of Municipal Clerks. She and Mary Kate Christensen, Brigham City Recorder, presented her with a certificate from the IIMC and a plaque, along with a planter, from the UMCA.
2. **Temporary business license request for Family Sno to be located at 2353 N. Main (Smith's):** Planning Chair Jason Gabbert explained Anita Hunter appeared before the Planning Commission at their last meeting. This business was located in the same location last summer. The Planning Commission recommends the Council approve Family Sno's request for a temporary business license. Mrs. Hunter was asked to provide the City with a letter from Smith's allowing her to have her business in their parking lot.

Council Member Budge made a motion to allow Family Sno to obtain a temporary business license for the location in Smith's Food & Drug's parking lot with the condition that a letter of permission from Smith's is provided to the City. Council Member Furniss seconded the motion. The motion passed unanimously.

3. **Recognition of CERT graduates:** Heidi Blaylock and other CERT Instructors handed out graduation certificates to the graduates in attendance. Mrs. Blaylock read the names of the ones that were not present. She thanked Fire Chief Coker for allowing them the use of the Fire Station to hold the classes. The graduates were congratulated by the Instructors, Mayor and Council Members.
4. **Report from Youth City Council on the Leadership Institute:** No Youth City Council Members were in attendance so this item will be place on the next agenda.
5. **Ordinance 2010-04 amending Title 9, Chapter 1 of the Sunset City Code – Building Regulations:** The ordinance was presented and there was no discussion.

Council Member Furniss made a motion to approve Ordinance 2010-04 amending Title 9, Chapter 1 of the Sunset City Code – Building Regulations. Council Member Andrews seconded the motion. The motion passed unanimously with a roll call vote. Council Member Furniss – aye, Council Member Chapman – aye, Council Member Budge – aye, Council Member Carlson – aye, Council Member Andrews – aye.

6. **Approve Davis County Animal Control Service & Wildlife annual cost addendum:** Mayor Bangerter asked if there were any questions or comments about this item. His concern is that the Council has repeatedly asked for quarterly reports from Animal Control and rarely receives a report. The increase in cost is \$85.48 for the year.

Council Member Furniss made a motion to approve the Davis County Animal Control Service & Wildlife annual cost addendum. Council Member Chapman seconded the motion. The motion passed unanimously.

Council Member Furniss said he will call Sheriff Cox and remind him of the agreement to provide the City with quarterly reports.

7. **Approve Interlocal Agreement for Cooperative Fire Protection and Emergency Services between Sunset and Roy Cities:** This agreement is for a term of five years and is the same as the previous five year agreement.

Council Member Chapman made a motion to approve the Interlocal Agreement for Cooperative Fire Protection and Emergency Services between Sunset and Roy Cities. Council Member Budge seconded the motion. The motion passed unanimously.

8. **Council Member reports and general information:** Council Member Andrews said he attended a meeting with UDOT where some good information was given. He advised there is an upcoming Davis Chamber of Commerce golf tournament. If anyone is interested he can give them the information.

Council Member Carlson stated his appreciation for Tommy Miller taking the Youth City Council Members to the Leadership Institute at the Utah State University. He will be giving a report at the next Council meeting on the Water Conference he attended. He thanked the Public Works Department for their good job plowing last night.

Council Member Budge asked if a director had been chosen for the Community Garden and it was answered that Jeremy and Carma Russell has been chosen. She thanked the Blaylocks for the work they've done with CERT and Tommy Miller for time and effort he has put in with the Youth City Council.

Council Member Chapman thanked Mr. & Mrs. Blaylock for their work with the Citizens Corp and Mr. Miller for his work with the Youth City Council.

Council Member Furniss thanked his daughter, Sydney, for attending tonight. The North Davis Sewer Board will be putting a new line in along Bluff Road to service the south end of the district. It is a challenge because it is pretty flat land and it will take good engineering to get it to drain. He thanked the Fire Department for cleaning up the house they use for training. Chief Coker said Public Works did a lot of it. Council Member Furniss thanked Mayor Bangerter for his tough stance on enforcing the weed and junk ordinance. He suggested forming a committee to review the weed and junk ordinance and reduce the time frame from notice of violation to completion of clean up. He said the Sunset City sign on the billboard pole looks good, but a little crooked. Mayor Bangerter said the company will be replacing it with a new one and not charging the City for either of the signs.

Police Chief Eborn stated the Police Officers have been out hitting the weed and junk ordinance hard and he has submitted a suggested ordinance change to help speed up the process and to quickly deal with repeat offenders.

Public Works Director Hennessee stated the UDOT meeting Council Member Andrews referred to is an annual one held in Farmington. They reviewed Class B&C road funds and

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said the tax increments were down because of people driving less. The 1800 North project is moving forward and there will be monthly meetings alternating between the Region One Headquarters and the Federal Highway Administration Headquarters in Salt Lake City. He will be emailing the Mayor and Council updates on the project. The environmental study will take 30 to 36 months to complete. The project will greatly impact Sunset and they will have to plan for it because the City will have some costs such as upgrading utilities.

Treasurer/Office Manager Youngdell thanked Recorder Hale for all she has done to get certified because it is very time consuming and she appreciates the work she does.

Recreation Director Gold said the Fun Days Committee will be having a meeting on Thursday at 6:00 in the Council chambers. Lunch with the Mayor will be on April 21st.

Fire Chief Coker thanked the Blaylocks and the other CERT instructors for doing an outstanding job teaching the CERT class. The firefighters will be manning two fireworks stands to raise money for the American Cancer Society Relay for Life and the Muscular Dystrophy Association Fill the Boot.

Recorder Hale thanked the Mayor and Council for the opportunity to receive the CMC certification. She received an email from the Davis County Elections Office stating they are doing a campaign to make voters aware of the various voting options. They need to know if the City will allow them to have signs placed throughout the City well before campaign signs are able to be posted so they don't get lost in the mix. The signs will be about the size of regular campaign signs. The Mayor and Council agreed there would be no problem because their signs are not actually campaign signs, but advertising signs. Council Member Budge congratulated Recorder Hale on her certification and other Council Members echoed the comment.

Mayor Bangerter said the Council will be attending the ULCT conference in St. George this week. He will not be going down until Thursday morning so Council Member Chapman will be Mayor Pro-Tem if any issues arise until he arrives. He would like them to meet with the Mayor of St. George if he is available Friday on St. George Blvd. to view the street as a direction they might go with 1800 North. He and Council Member Chapman met with Ivan Ray of the Davis and Weber Counties Canal Company and Mr. Ray will be presenting a report to the Council at the Council meeting on April 20th. He is also working with Riverdale City to report on the canal breach they had in 1999. He has asked the Police Department to move on the weed and junk ordinance and they are doing it because he has received reports from unhappy residents who have been cited and reports from Public Works that the dumpster is being filled quite a bit. He has met with UDOT about striping the east side of Main Street. He met with Sierra R.V. and they are looking to expand. He congratulated Recorder Hale for her CMC certification. He said she and Treasurer/Office Manager Youngdell do a lot for the City and he could not do his job without them. He thanked the Council Members for their support of him and said there are some struggles ahead, but believes with great struggle comes great achievement. He said the Citizens Corp is doing a great job. He spent about three hours on the house the Fire Department is using to train on. He put trash in a big pile in the driveway, asked Public Works to pick it up and the next thing

he knew they had the whole place cleaned up. He talked with the neighbors there and if they are going to continue to use the house as a training facility, they have to take pride in it and keep it cleaned up. If that's not going to work the Council needs to decide what to do with the house. As the Falcon Hill development begins to happen, it will be good for Sunset to have a good image so he is trying to get some new banners hung on Main Street, among other things, so the City will be recognized.

Council Member Andrews made a motion to go into a work meeting after a five minute break. Council Member Furniss seconded the motion. The motion passed unanimously.

WORK SESSION

9. FY10 budget amendments and FY11 budget proposals: The FY10 year end projections were discussed. Total General Fund revenues are projected to be down approximately \$177,500, mostly due to decreased tax and court revenue, and the expenditure projections are projected to be down about \$34,800 from budget. That means it is projected the City will use about \$350,000 of the fund balance. There is only \$305,210 in the fund balance and \$107,740 of that is required to be held per State Statute. The Utility Fund revenues look to be coming in about \$89,000 less than budgeted and expenses may be down about \$130,000. That means about \$41,000 may be added to the retained earnings, which is a less than the \$118,000 expected. Recorder Hale presented a worksheet showing the amounts in the fund balances of the minor funds that could possibly be used to balance the General Fund this year.

The FY11 budget requests were reviewed and discussed. The General Fund would need about \$485,000 more revenue or less expenditures to balance. The Utility Fund would need about \$14,000 more and the Class C fund \$48,000 more. Implementing water disconnect/reconnect fees, shopping health insurance, offering an incentive to discourage double insurance coverage, having employees pay a percentage of their insurance, downsizing and other cost saving ideas were briefly discussed. Mayor Bangerter asked the Council Members to think about everything, make notes, meet with their Department Heads and come up with ideas for the next meeting.

Council Member Chapman made a motion to go back into the regular session. Council Member Budge seconded the motion. The motion passed unanimously.

Council Member Chapman made a motion to adjourn. Council Member Furniss seconded the motion. The motion passed unanimously.

The meeting adjourned at 8:40 p.m.

These minutes have been read and approved at the regular City Council meeting held **April 20, 2010.**