

Sunset City Corporation
City Council Minutes
April 1, 2014
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Minutes of a work meeting held April 1, 2014 at Sunset City Hall, 200 West 1300 North, Sunset, Utah; Mayor Macfarlane presiding.

5:30 P.M. WORK SESSION

Mayor and Council Present:

Beverly Macfarlane	Mayor
Ryan Furniss	Council Member
Chris Hadley	Council Member
Trystal Peay	Council Member
Jake Peterson	Council Member
Kevin Snow	Council Member

City Employees Present:

Susan R. Hale	Recorder
Linda J. Youngdell	Treasurer/Office Manager
Ken Eborn	Police Chief
Norm Noyes	Public Works Director
Cody Butcher	Police Officer

Others Present:

Jason Waterson	Utah Local Governments Trust
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The meeting was called to order at 5:30 p.m. by Mayor Macfarlane.

Harassment and discrimination training for the Council: Jason Waterson from the Utah Local Governments Trust conducted the training on harassment and discrimination.

Council Member Snow made a motion to adjourn. Council Member Furniss seconded the motion. The motion passed unanimously.

The work session adjourned at 6:30 p.m.

**Sunset City Corporation
City Council Minutes
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Minutes of a regular meeting held April 1, 2014 at Sunset City Hall, 200 West 1300 North, Sunset, Utah; Mayor Macfarlane presiding.

REGULAR SESSION

Mayor and Council Present:

Beverly Macfarlane	Mayor
Ryan Furniss	Council Member
Chris Hadley	Council Member
Trystal Peay	Council Member
Jake Peterson	Council Member
Kevin Snow	Council Member

City Employees Present:

Susan R. Hale	Recorder
Linda J. Youngdell	Treasurer/Office Manager
Ken Eborn	Police Chief
Breen Lowman	Fire Chief
Norm Noyes	Public Works Director
Firefighters: Travis Carter, Adam Scott, Joni L. Goodman, Scott Dawes	

Others Present:

Terry Avondet	Citizens Corp
Brecklyn Rumsey	Sunset Youth Mayor
Sydney Furniss	Sunset Youth Council
Jennilyn Williams	Standard Examiner
Wanema Butcher	Shane Kay
Neil Coker	

The meeting was called to order at 6:35 p.m. by Mayor Macfarlane.

Council Member Furniss gave the invocation and led the Pledge of Allegiance.

Approval of Minutes: Council Member Furniss made a motion to approve the minutes of March 4, 2014 as presented. Council Member Snow seconded the motion. The motion passed unanimously.

Public Comments: Wanema Butcher said she hasn't lived in Sunset very long, but she is proud to live here. When looking for a place four years ago she was told to stay out of Sunset because it was one of the largest crime areas and other bad things. She has not found that to be true and sees improvement all the time. She wondered if there was a way the City could hold fund raisers to raise enough funds to build a skate park for the little kids to use. That way families with small children and older children could come to the park at the same time.

1. **Award bid for the sidewalk safety improvement project along Main Street:** Public Works Director Noyes explained this project is to install about 425 feet of sidewalk along Main Street from the south side of American Stone to where the canal crosses under Main Street. The State Sidewalk Safety Program will fund 75% of the project. The project went out for bid and the lowest bid was from SG Custom at \$9,437.45. After reviewing the bids with the City Engineer, Director Noyes recommended the Council award the bid to SG Custom. When asked he reported the curb and gutter already exists, so the project is just for sidewalk. All of the companies that submitted a bid are good companies that CEC Engineering works with pretty regularly. It was asked if SG Custom may have bid low to obtain the bid, and then do change orders to increase the cost. Director Noyes said that is pretty typical and there are unforeseen things that happen, so there may be some change orders. Those change orders will have to be justified to be allowed. They anticipated the project would cost up to \$16,000 so they were surprised with all the bids. The property is owned by the Davis & Weber Counties Canal Company so the City will not do any landscaping, but the Canal Company is going to install a fence along 100 feet of it where it is fairly close to the canal. They are also going to pay up to \$2,500 on the project, so with the 75% from the State, Sunset will be paying very little.

Council Member Hadley made a motion to award the bid to SG Custom in the amount of \$9,437.45. Council Member Furniss seconded the motion. The motion passed unanimously with Council Members Furniss, Peterson, Snow, Hadley and Peay voting yes.

2. **Report from Sunset Youth Council on the Youth Leadership Summit:** Brecklyn Rumsey, Sunset Youth Mayor, thanked the Council for allowing them to attend the Summit. She said they learned how to be more united and how to get other youth involved through team building activities. Sydney Furniss, Youth Council Member, said they met a lot of different Youth Councils and talked with them to find out how they run their Youth Councils so they could possibly improve their own. They would like to implement some of the things they learned.

Council Member Furniss thanked Council Member Peay for chaperoning the Youth Council. Where the four youth who attended were all girls, he thought it might be more appropriate if their chaperone was female.

3. **Consider Ordinance 2014-02 amending Sunset City Code 9-6-5: Prohibited Signs to reinstate off premises signs:** Recorder Hale explained she found that off premises signs was left out of the ordinance when the exception for billboard signs was amended. The old ordinance stated all advertising and billboard signs not related to an onsite business or other allowed use are prohibited, except the existing billboards, which were described as three freeway signs, one billboard and one double-decker sign. When some of the billboard type signs were relocated they were rebuilt to current standards making the old descriptions invalid. When the ordinance was amended the term “advertising sign” was left off without realizing the old ordinance explained all advertising signs not related to an onsite business were prohibited. If approved, the new ordinance would add “off premises signs” as being prohibited and the existing billboard signs would still be an exception.

Council Member Snow made a motion to approve Ordinance 2014-02. Council Member Peterson seconded the motion. The motion passed unanimously with a roll-call vote. Council Member Furniss – yes, Council Member Peterson – yes, Council Member Snow – yes, Council Member Hadley – yes, Council Member Peay – yes.

- 4. Council Member reports and general information:** Council Member Peay reported on March 19th she volunteered at the North Davis Senior Center during the national recognition for Meals on Wheels and Fight against Senior Hunger. Food is sometimes donated from the Food Bank and other places so the seniors who come for lunch could take home the items they needed. It was sad to see how many seniors need the food and there was not enough for everyone to get everything they needed. She suggested maybe the Youth Council could volunteer there a day for a service project. The Citizens Police Academy she is attending is a huge eye opener for her to see what law enforcement goes through and she is glad she signed up for it. There were about 20-25 residents who attended the Skate Park Open House last Tuesday. Several people gave their concerns and solutions, with some saying they just wanted to get rid of it. They received some great feedback on where the community wants to go with the skate park. She has a lot of preparation to do before bringing the item to the Council for their consideration. Yesterday, she and several other people were interviewed by Fox 13 news at the skate park. She has met with Recreation Supervisor Maylin on Fun Days. They've got the carnival and other things lined up. They are throwing around some new ideas as well. They will probably have two big advertisement pushes for it. The ride along with Public Works Director Noyes was very informative as to what they do and to see what some of the issues are in the City. The Youth Council Summit was a great team building exercise. She learned the Council is not investing enough time and money into the youth of Sunset. She is working with the North Davis Senior Center on how to get their calendar out to the seniors of Sunset without it costing the City too much money.

Council Member Hadley reported things at the Fire Department are moving along smoothly. The second ambulance will be in service soon. They have been busy with calls within the City and on assists outside the City. He is working with hardware companies to donate items to help them improve the outbuilding so it can house the second ambulance. He wanted to be at the skate park open house, but he had other commitments. They are working to get the Citizens Corp meetings up and going again. His ride along with Public Works Director Noyes was an eye opener to the different needs in the City. The budget makes it difficult to provide all the maintenance the City needs.

Council Member Snow stated he is planning a City Clean Up day for May 3rd from 9:00 a.m. to noon. Volunteers will meet back at the City Building at noon for a small lunch. Gary Hatch, with the Mosquito Abatement District – Davis, would like to attend a Council meeting to talk about what they do and what their goals are so he will set up a date for that. MIDA met today and he was on the agenda to get approved as a committee member for the DRC. He was not able to attend the recent DRC meeting due to short notice. Donation letters have been sent out to about 30 businesses in Sunset and surrounding cities, but he has not heard anything back yet.

Council Member Peterson thanked everyone for attending the meeting tonight. The Planning Commission meeting was canceled last month due to the caucus. He said Public Works Director Noyes would report on Public Works.

Council Member Furniss thanked the Standard Examiner reporter for attending their meetings. He did not attend the skate park open house because he felt he would be a powder keg due to his being against the skate park since the inception. He did not want the meeting to be about changing his views about the skate park, but wanted the residents to speak freely about their own views. He met with Mayor Macfarlane to discuss some land options within Sunset and he believes they came up with a good plan. They discussed some vacant properties and the business opportunities for them. He, Mayor Macfarlane and Council Member Peay will continue to work on inviting some businesses to look at those properties. An illegal dump of oil into the sewer system happened within the last 30 days and caused great havoc on the treatment process. They guessed at least 1,000 gallons was dumped into a manhole somewhere in the south end of the District. In their investigation the lab detected some airplane fuel in it so they believe the recycler dumped the oil in the sewer system because it was contaminated with the fuel. The clean up went well, but could have been very costly. He advised residents to contact the District if they ever see anyone in a manhole that is not a North Davis Sewer District or City employee. He again mentioned there would be a \$3.00 per month increase for residents from the North Davis Sewer District each year for the next few years. The Division of Water Quality held a meeting on what is being imposed on the District by the EPA. If the Division of Water Quality imposes all the regulations the EPA believes are necessary it will cost millions upon millions of dollars to treat the sewer water to those levels. In regards to the rate increase, the District will mail out flyers explaining the increase to the residents if the Council would like them to. The Council agreed they would like that.

Mayor Macfarlane said the Main Street beautification is taking a lot of work, but she believes it is coming together. Sunset Square is working on improving their lighting, resurfacing their parking lot and doing some landscaping. She was approached by the Kiwanis Club to post U.S. Flags in front of their businesses during patriotic holidays. She does not want the City to take on the posting of flags, but wondered if the business owners would post their own flags. It would cost them \$25.00 for a flag. She asked if they wanted the City to become a member of the Kiwanis Club. It would cost about \$100 up front and about \$65 a quarter. The money goes to schools, Hope of America and other charities. Council Member Furniss said it would be good to talk about this during budget session. Mayor Macfarlane reported the Wasatch Integrated Waste Management District has been holding on a contract on supplying HAFB with steam, but it looks like it is still a go. She has met with several people this last week, including representatives from HAFB, UDOT, UTA and the Davis County Sheriff's Office.

Police Chief Eborn reported one of their vehicles was stolen and they got it back. He has taken this incident very serious, is embarrassed by it and wanted the Council to know the Officers involved have take full responsibility, know what they could have done differently

and he feels confident this type of incident will never happen again. He asked the Council to contact him with any further questions or concerns they may have.

Fire Chief Lowman reported the annual Easter Egg Hunt will be held on April 19th, with a pancake breakfast fundraiser beginning at 8:00 a.m. followed by the hunt at 9:00 a.m. It has been advertised on the water bills and will be on the marquees. The lettering on the second ambulance will be done next week. They are still waiting on the radio being installed and getting the State inspection, but it should be in service by the middle of the month. He believes it will be a great advantage to the City and help in the City's relationships with other cities and HAFB during the Air Show.

Public Works Director Noyes advised their facility is open during the month of April for the residents to bring in limbs and trash by appointment. The CDBG project for 250 West between 1300 and 1550 North has gone out for bid. He has eliminated City paid for cell phones for his employees. They now carry just their own cell phone and are reimbursed for a portion of it by the City. The State has committed some money to help the City replace some sidewalk along 1800 North between 250 and 350 West.

Treasurer/Office Manager Youngdell reminded everyone the one year implementation of the green waste/recycling program is coming up and residents will be able to opt out in June. The Office has received a lot of calls from people who want to opt out, so she hopes it isn't too bad in June. The EDA grant proposals were reviewed by a committee, then a couple of the committee members felt they may have a conflict, so another committee was formed and that committee is reviewing the proposals now. Recorder Hale has finished the newsletter for April and it is posted on the website. The senior center calendar Council Member Peay mentioned was inserted in the newsletter. She reminded the Council of the upcoming Utah League of Cities and Towns conference in St. George.

Council Member Hadley asked Treasurer/Office Manager Youngdell if, when there is not another message on the utility bill, they could place a message on the utility bill stating residents who would like a copy of the newsletter mailed or emailed to them can contact the City Offices. Treasurer/Office Manager Youngdell said they could.

Council Member Furniss made a motion to move into the work session after a five minute break. Council Member Peterson seconded the motion. The motion passed unanimously.

WORK SESSION:

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City Employees Present:

Susan R. Hale	Recorder
Linda J. Youngdell	Treasurer/Office Manager
Ken Eborn	Police Chief
Breen Lowman	Fire Chief
Norm Noyes	Public Works Director
Jerald Jensen	Judge

Others Present:

Terry Avondet	Citizens Corp
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The meeting was called to order at 5:30 p.m. by Mayor Macfarlane.

Discuss FY2014 budget amendments: Beginning with the General Fund, Recorder Hale explained the revenue amendment estimates and non-departmental expenditures. Each Department Head reviewed their department's amendments. The same procedure followed with the Utility Fund and the smaller funds were then reviewed by the Department Head over them or Recorder Hale if more of a non-departmental type fund. At this time it looks like the General Fund expenditures will be close to the budgeted amounts, the Utility Fund expenses look to be about \$11,000 less than budgeted and some of the smaller funds will require increases in budget and some will be less than budgeted. As estimated at this time, total expenditures for the City should be about \$21,000 less than budgeted.

Council Member Peterson made a motion to adjourn. Council Member Peay seconded the motion. The motion passed unanimously.

The meeting adjourned at 10:05 p.m.

Approved – May 6, 2014

/s/Beverly K. Macfarlane, Mayor

/s/Susan R. Hale, Recorder