

**Sunset City Corporation**  
**City Council Minutes**  
**March 28, 2017**  
**Page 1 of 7**

Minutes of a special work meeting held March 28, 2017 at Sunset City Hall, 200 West 1300 North, Sunset, Utah; Mayor Macfarlane presiding.

**REGULAR SESSION**

**Mayor and Council Present:**

Beverly Macfarlane	Mayor
Chad Bangerter	Council Member
Ricky Carlson	Council Member
Norm Noyes	Council Member
Jake Peterson	Council Member
Scott Wiggill	Council Member

**City Employees Present:**

Susan R. Hale	Recorder
Linda J. Youngdell	Treasurer/Office Manager
Ken Eborn	Police Chief
Jason Monroe	Public Works Director
Anthony Bott	Interim Fire Chief

**Others Present:**

Jonathan Ellsworth	Planning Chair
Wanema Butcher	Shirley Griffiths
Joyce King	

The meeting was called to order at 6:30 p.m. by Mayor Macfarlane.

- 1. Discuss the Fire Department:** Council Member Wiggill advised the Council that they should have received an email with the ALS billing attached to it. Council Member Bangerter wanted to address some issues that need to be resolved and thinks that Interim Fire Chief Bott has some information in regards to going part-time that may address those issues.

Interim Chief Bott reported he had come up with some figures for going part-time and handed the Mayor and Council a document with a breakdown of what the cost would be should the Fire Department go part-time. If the department went with a 21 part-time employee department, there would be 7 Captains paid at \$13.00 an hour, 7 Engineers paid at \$11.00 an hour and 7 Tail Boarders paid \$10.00 an hour. The fourth person on the crew would be considered the volunteer and they would be paid \$5.00. That brings total wages to \$374,740.00, FICA to \$28,668.00 plus \$13,415.00 for workers compensation. There would be 16 total volunteers and they would be required to work 4 twelve hour shifts a month. When asked where the line was between volunteer and part-time, Interim Chief Bott said the Captain must have Fire one and two, Officer one within one year, advanced EMT and AEO pumper. The Engineer would be required to have Fire one and two and AEO pumper within one year as well as Advanced EMT. The Tail Boarder would be required to have Fire one and two as well as Advanced EMT. The volunteer would be required to have Basic EMT. That would give them the possibility to man both ambulances at one time. The volunteers

**Sunset City Corporation**  
**City Council Minutes**  
**March 28, 2017**  
**Page 2 of 7**

would be required to obtain certifications in order to be considered for a part-time position. These figures reflect the cost if this were to begin on July 1<sup>st</sup>. Most of the volunteers hired now have Basic EMT. He said he had a hard time looking at prospective volunteers without at least Basic EMT or Fire one and two. He understood this was a big hit to the City and suggested that a possible way to come up with the money would be a tax increase. The only year the ambulance has not collected at least \$120,000.00 was the first year, otherwise it has been consistent revenue.

Interim Chief Bott advised the Council that he had a four year plan so that they wouldn't have to hit the citizens with a big tax increase all at once. If started July 1<sup>st</sup> the payroll wages would be \$291,748.00, FICA \$22,318.00 and workers compensation \$10,444.00. This would be with the wages starting at \$9.00 for Captain, \$8.00 for Engineer and \$7.50 an hour for Tail Boarder, with the volunteer still being at \$5.00. The total for this budget would be \$496,512.94. The current FY 2017 budget is \$285,140.00 so it would be an increase of \$211,372.94. When asked if he was confident these wages were fair and comparable wages, Interim Chief Bott said he felt it was a good start. He advised that the Fire Departments around here were starting their Tail Boarders at around \$13.00 an hour, but he still feels this is comparable and would help to retain people. When asked if another Fire Department would have a Captain as a part-time employee, Interim Chief Bott said they would not. He has worked at Hill AFB full-time and worked part-time for Weber Fire and they paid him \$10.00 an hour.

On year two, Interim Chief Bott said the cost would increase by \$.75 for a total increase of \$18,870.00 in wages, \$1,444.00 in FICA and just over \$1,000.00 for workers compensation. \$20,988.88 would be the total increase for this year and that increase is without raising any other expenses in the budget for the Fire Department. The only other increase he can see for the next year is for the Spillman program. FY2020 would be year three and the increase would be \$40,422.95. FY2021 would be an increase of \$36,900.25 so the final budget at year four would be \$588,824.75. Interim Chief Bott feels this wouldn't hit the residents as hard. Interim Chief Bott feels they need to do something because the average pay right now is \$1.25 an hour, with some being at \$.42 an hour and some up to \$3.33 an hour. He explained the dangers they face and said they do the job because they love doing it and it's a foot in the door as far as experience.

Council Member Bangerter said he heard them say pride is their pay and they even put it on their equipment. When the City offered to pay them, they wouldn't take it and even bought the ambulance themselves. His concern is that at \$9.00 an hour, they won't be able to retain the people they need. He feels if they are going to do it, they need to pay competitive wages; otherwise they will be doing the same thing they have been doing for the past ten to fifteen years. The ambulance turned out to be a great tool, but it has come at an expense. They now have a \$120,000.00 ambulance being done and they have had to change how they run the department. It has caused stress on the employees and their families. He believes the residents need to realize, if they want the Fire Department, they are going to have to pay for it. Since 9/11, it has become expensive to have a Fire Department. Council Member

Bangerter said that at \$13.00 an hour, he would hope that in a couple of years if they hired 7 Captains, there would still be 6 of those Captains employed with the City.

Council Member Wiggill strongly disagreed and said the employees in the Fire Department are working practically for free and he recognizes they have a high turn over. He said in a City of Sunset's size, they are going to have that in a lot of the Departments. Sunset Fire may be called a training ground, but he believes if he were one of the family members of the firefighters and the City doesn't help pay their light bill, then the tolerance for letting them work here is going to be diminished. Council Member Wiggill believes if you pay the employees then their dedication will continue to show through. With the turnover now, it causes stress on Treasurer/ Office Manager Youngdell as well. He believes there would be a big shortcoming in turnover if we paid part-time.

Council Member Bangerter felt he was being misunderstood. He would like the City to do it right if they are going to do it. He is aware of the stress on the family, but believes if they are going to go with the part-time proposal, they need to start with \$13.00 for Captains, \$11.00 for Engineers and \$10.00 an hour for Tail Boarders. Otherwise it will still be hard to hold onto personnel. Interim Chief Bott said that he feels \$9.00 would even help to keep personnel. He tells his employees that this Department will mature them in fire service because they will get experience and are expected to operate at a level that most other Tail Boarders don't get in other Departments. He gave an example where on Hill AFB they didn't have the equipment to get the car off of a guy, but he was able to use tools they wouldn't think of to solve the problem. He thinks they can get the recruitment and retention with what they have to offer as a department. Council Member Bangerter likes the figures presented and would like some time to review them.

Council Member Bangerter's other concern was the Fire Station and trucks that will be needed in the future. He has been to two different locations with past Chiefs to look at them. He asked Interim Chief Bott what type of building they would need to suit the needs as presented. Interim Chief Bott had already contacted Sunrise Engineering and presented the plan from 2015. He has made some changes, such as increasing the size to 130 x 100 to meet the OSHA and blood borne pathogens requirements and allow for showers in case of blood contamination, he added enough to give room to add oxygen to the tanks and store equipment and it would include 6 bedrooms with all living quarters being upstairs and business and training offices downstairs. The cost would be between \$1.2 million and \$1.4 million. Council Member Bangerter asked if they could build a building to meet their needs for \$800,000 if that was all the Council could approve. Interim Chief Bott said they could, but his concern would be that they were only meeting the needs of today and not for potential growth in the future. When asked about building a building that could be expanded on, Interim Chief Bott thought it was a good idea. He believes building it on the property where the City Offices are would be a good location and, with a park on the side of it, it would encourage the kids to use it and interact with the Fire Department. When asked about access to the highway. Interim Chief Bott said 1800 North would be ideal, but where Sunset already owns the property next to the City Offices, he figured it would help with the cost. He believes a response matrix should be done before the location is decided to see what the

response times would be. Council Member Bangerter said financially, the City Building property is the best choice because purchasing property would cost upwards of half a million to \$600,000. Building on 1800 North would also take away from the park with the development of 1800 North and would take away from some of the commercial property.

Interim Chief Bott reviewed the current gas bill and then figured a new building would be cheaper because the furnace runs all the time at the current building and the Comcast bill will remain the same unless they raise their rates. Council Member Bangerter asked Treasurer/ Office Manager Youngdell what the current amount was for utilities at the City Building. When she said she would send those figures to him, Council Member Wiggill asked her to send them to all Council Members. Council Member Bangerter asked if furnishings had been figured into the cost. Interim Chief Bott said he had not figured that out, but would estimate the cost to be about \$10,000 to \$15,000 because he was going to get several beds from Hill AFB as well as bunker lockers and he was going to try to get desks as well. Council Member Bangerter feels that number is too low; he figures around \$25,000. Council Member Peterson asked if he knew what the mandatory items were in the new building plans, such as exhaust systems. Interim Chief Bott said there are three different options; there is a no smoke one which is an attachment that hooks to the exhaust on the trucks, a pressurization system that pressurizes the building with CO sensors in the bay that turns a fan on to create constant airflow and the other option is an exhaust vacuum that hooks to the truck exhaust with magnets and when the truck leaves the sensor demagnetizes it so it falls away. His recommendation would be the pressurization system. Council Member Peterson advised that amount was not included in the cost of the building. Council Member Bangerter asked about replacing fire trucks in the next couple of years. Interim Chief Bott replied he would recommend going with a refurbished truck. When he dropped off the ambulance, he asked for a quote on a ladder truck, which was \$436,000. It wasn't necessarily up to NFAP standards, but things could be added to bring it up to standard. Council Member Bangerter stated that if understood correctly, the Fire Department was going to need to purchase a ladder truck and possibly a pumper truck. Interim Chief Bott said that he had a quote done in 2015 for a pumper truck and it came in around \$430,000. Mayor Macfarlane asked how soon they would need that truck and Interim Chief Bott advised one has been needed for the last 3 to 4 years, so as soon as possible. However he felt it could be held off for another five years if needed. Engine 13 is in good shape and he would consider having that one refurbished. Engine 12 should have been replaced 5 years ago, but they can get along with it another 5 years. Council Member Bangerter stated that if he understood correctly, Interim Chief Bott was recommending it be replaced as soon as possible and Interim Chief Bott agreed.

Council Member Bangerter would like to get away from the comments of we can make do or get along without it. The City has been delaying for the last ten years and if the City is going to do it, they need to decide if they are going to raise taxes to keep local control of the Fire Department. The Council should look at the figures as if they were going to do it right this time. Council Member Wiggill said that it also needed to be fair with competition. Council Member Noyes asked if we had competition and Council Member Wiggill said yes, there were some who were going to give some figures. He feels if they price out 100% it will be priced so that it makes one of the other agencies numbers look better. They need to be

fiscally responsible and believes the four year plan is a good idea. He doesn't want to put the City in a position where one of the other agencies can say they can do it for less when they probably can't. Interim Chief Bott asked if there was any other information they wanted him to get. When asked if he had run his numbers past Treasurer/ Office Manager Youngdell and Recorder Hale, he advised that he had. Council Member Wiggill then asked if Interim Chief Bott or the Asst. Chief had come up with the policy they had discussed. Interim Chief Bott replied Assistant Chief Whetton said he had sent the policy over in an email but he had not received it yet.

2. **Discuss family members in city vehicles:** Council Member Wiggill said there was an incident where a couple of firefighters who arrived on scene with children in their vehicles. There were concerns with that and he had talked to Treasurer/ Office Manager Youngdell, who provided him with some information and some other legal concerns from the insurance. There were concerns with having children in emergency response vehicles, how they respond to emergencies and the liability to the City. He has a copy of the city policy regarding that and he could find nothing that simply states that they cannot have people in their vehicles. He has contacted several other Fire Departments to ask what their policies were and the responses were mixed. They did not have a hard core policy in place either. One individual in Clinton said he can go from Farmington to Farr West and there are times when he has had his children with him when he has responded to incidents. Council Member Wiggill and Interim Chief Bott along with Assistant Chief Whetton are working on a policy for the Fire Department that they will present at a future Council meeting. Council Member Bangerter asked Interim Chief Bott if they had ever been told not to take children in their vehicles to school, such as four to five years ago. Interim Chief Bott said they were told that. Council Member Bangerter asked Police Chief Eborn if the Officers were allowed to transport their kids to the school with his permission. Chief Eborn said they have a policy that prohibits it. Council Member Wiggill asked if Chief Eborn had ever responded to an emergency with kids in his car and Chief Eborn stated no. When asked why the Police Department had a policy that prohibits children from being in the car, Chief Eborn stated they have a different sort of circumstance and told of an officer who was ambushed by a gentleman on the street and had someone been in the passenger seat they would have been hit. Council Member Bangerter said the purpose of the policy is to protect children and children have no reason to be at an emergency situation. If there isn't a policy, there needs to be a policy. If the people who were involved have not been reprimanded for it, they need to be reprimanded. Mayor Macfarlane said she doesn't disagree, but the Police and Fire Departments are two different things. Officers are on duty when they are called and the Firefighter come from wherever they are. She does agree that children should not be in the cars, but knows it's hard when they are on call to have a back-up plan. Council Member Wiggill said they will have a policy available soon. Council Member Peterson asked what the policy was in Public Works and Director Monroe replied it was to allow no kids. Council Member Bangerter asked if any of his employees were near a park and their kids were there, would they pick them up in a City vehicle and take them home. Director Monroe said no they would not as their policy prohibits that.

- 3. Discuss future development of 250 West and 1800 North:** Council Member Bangerter said, when the 1800 North project is done, they are going to lose the fire station and a large majority of the park. There are two properties that are available up against the volleyball and basketball courts. He would like the City to consider purchasing some of that property as it becomes available and would like to know whether the Council would want to invest in that property as a potential place to put the Fire Station and/or allow for the park to be expanded so there would still a park at that location. Otherwise it could be used to develop a small Gateway/commercial type development. He asked if the Council was willing start putting money aside with the next budget to purchase those properties. Mayor Macfarlane asked if he thought UDOT was going to be willing to trade some of that property or what was going to happen to the properties where they only needed the front. She also asked if that was where he wanted to Fire Station to be. Council Member Bangerter said he thought UDOT might do that and he said logistically it makes sense to put the Fire Station there because it is in the middle of the City. Interim Chief Bott said he would agree as it would allow the Department to keep their response times and put them in line for Falcon Hill when 1800 North comes through. Council Member Bangerter asked if they would be on board to budget for economic development and said they could purchase the property and lease it back to the property owners for the time being. He asked for the Council's support to move forward with possible property purchases around the area. He knows it is a lot of money and they have a lot to consider in the upcoming budget. Council Member Wiggill believes it would be good to put money away over the years so when property becomes available it could be purchased. Mayor Macfarlane said she is glad he is working on it.
- 4. Discuss 1800 North Interchange Update:** Mayor Macfarlane asked Recorder Hale to show a slide with the timeline for the 1800 North project and pointed out that 1800 North Interchange is slated for 2024. It is the first time she has seen it in writing and now the Council knows how long they have to purchase these properties, move the Fire Station and make changes. Council Member Carlson said that date doesn't make sense when the project is number one in the region and number three in the state. Council Member Noyes stated that number is just a projection based on several different scenarios and the date could change tomorrow. Mayor Macfarlane agreed and said she was surprised that it was so far out and thought with the City being number one in the County that it would be only three years out.
- 5. Discuss Davis School District/ Pickle Ball Courts:** Mayor Macfarlane has met with the School District and they have lobbied to help with pickle ball courts. She said told the story of her doctor saying if the City didn't have them, they should get them. She said in the past the tennis courts were off limits to the school kids, but she has seen them using our property so she believes that has now changed. The District is willing to pay for half. Council Member Carlson asked if this was part of the remodel project and Mayor Macfarlane said it was not. Council Member Noyes said the tennis courts have to be totally rebuilt and the cost being said is not correct. They would have to resurface and replace the fence also; it will not be like it was over at South Park. Mayor Macfarlane told the District it would be a complete rebuild. Public Works Director Monroe advised it was very hard to get tennis people to call him back and the number he had used was doubling the cost from South Park. Council Member Noyes said it will probably be double that cost. Council Member Bangerter was

concerned because over the years he has had conversations with the District and they have never been interested in the tennis courts, so he contacted Gary Payne the day prior. Mr. Payne said the money Mayor Macfarlane is talking about is from the \$10 million bond. The school is interested in supporting the City and he explained what would need to be done. Council Member Bangerter had contacted someone a couple of days ago and the price they gave him was \$60,000 to \$80,000, so he believes the District would not be giving half of that kind of money. He said Mr. Payne did notice that the kids were using the City baseball diamond. Council Member Bangerter explained the City owns part of the ball diamond and they both thought it would be better to upgrade the ball diamond. Mayor Macfarlane said she had been waiting to contact Mr. Payne and that it sounded like the discussion had now switched directions. Council Member Bangerter believes it would be better to upgrade the ball diamond because the City does receive some funds from the softball program and the tennis courts will be expensive to replace. He would support upgrading the ball diamond over the tennis courts, but was concerned whether or not there would even be any money left at the end of the District's project. Public Works Director Monroe said at the meeting they attended, it was explained that the Jr. Highs project would be started at the end of the current bond and then finished with the beginning of the new bond, so the District felt like there would be money that could be used. Council Member Bangerter said he had asked Mr. Payne to consider buying equipment to improve the diamonds. Council Member Noyes advised the District has helped in the past with upgrades to the ball diamonds. Council Member Peterson said he was over at the recreation center in Riverdale and they have pickle ball courts. They were all being used, but they were all active seniors and Riverdale has a program to run it, where Sunset does not. Mayor Macfarlane thought if it was taught in Jr. High then the kids would know how to play it and would teach their families. She asked which direction they wanted to go, so she could talk to Mr. Payne. Council Member Carlson suggested if they were going to consider rebuilding the tennis courts, they may want to consider moving them to a different location. Mayor Macfarlane asked if they wanted her to get cost estimates on both projects. Council Member Peterson said when the baseball diamonds are leased out, it is a source of revenue and wanted to know if the Mayor intended to lease the pickle ball courts out. Council Member Bangerter said the city doesn't have enough pickle ball courts to bring in a tournament and would like to see the Mayor pursue the ball diamonds. Mayor Macfarlane said she will contact Mr. Payne about the ball diamonds.

Council Member Bangerter made a motion to adjourn. Council Member Wiggill seconded the motion. The motion passed unanimously with Council Members Bangerter, Carlson, Noyes, Peterson and Wiggill voting yes.

The meeting adjourned at 8:00 p.m.

Approved – April 18, 2017

/s/Beverly K. Macfarlane, Mayor

/s/Susan R. Hale, Recorder