

Sunset City Corporation

City Council Minutes

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Minutes of a regular meeting held March 17, 2015 at Sunset City Hall, 200 West 1300 North, Sunset, Utah; Mayor Macfarlane presiding.

REGULAR SESSION

Mayor and Council Present:

Beverly Macfarlane	Mayor
Ryan Furniss	Council Member
Trystal Peay	Council Member
Jake Peterson	Council Member
Kevin Snow	Council Member

City Employees Present:

Susan R. Hale	Recorder
Linda J. Youngdell	Treasurer/Office Manager
Ken Eborn	Police Chief
Jason Monroe	Public Works Director
James Weston	Fire Chief
Jerald Jensen	Judge
Christina Arbogast	Court Clerk

Others Present:

Craig Johnson	Utah Honor Flight
Melissa Johnson	Utah Honor Flight
Judy Lemmons	Utah Honor Flight
Terry Avondet	Sunset Citizen Corps
Janet Lujan	Joyce King
Ellen Cutler	Wanema Butcher
Chad Bangerter	Bob & Bonnie Moncur

The meeting was called to order at 6:30 p.m. by Mayor Macfarlane

Council Member Snow gave the invocation and led the Pledge of Allegiance.

Approval of Vouchers: Council Member Peterson made a motion to approve the voucher for Zions Bank in the amount of \$92,842.48. Council Member Snow seconded the motion. The motion passed unanimously with Council Members Furniss, Peay, Peterson and Snow voting yes.

Public Comments: Chad Bangerter stated his concerns about Resolution 2015-01. He hopes the Council has really studied what this may do. They should always show support for the Department Heads and he believes this policy will undermine that support. He read item C of the resolution, "Anytime the Council feels it needs to hire someone other than the person being recommended by the Department Head or the Mayor, the Council may do so with a majority vote." He clarified if they want someone for a position, but the Department Head does not want that person, the Council can go ahead and hire that person regardless of what the Department

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Head or Mayor think. He believes that is wrong. The City has had the current policy for years and it has worked just fine. He understands why this is being considered; someone wants to be rehired to the same position as he was before he left, but things happen and they need to grow up and not make more policies. The many existing policies are confusing enough and more are not needed. As time goes on, it will become harder and harder to keep Department Heads when the Council shows as little respect as they do. He believes when a Department Head and/or the Mayor bring their choice to the Council and the Council goes completely opposite of what they are recommending it shows very little respect for the Mayor or Department Head. Most Department Heads were there before them and they will continue to be there long after the Council Members are gone. He asked them to keep that in mind. Council Members come in and make big changes and he recently found out if things get too hard in their lives, they just move on and resign, yet they leave the City in disarray with what they've done. He asked them to think ahead and said this is not a good resolution. Most of the applicants presented to the Council are qualified and will do a fine job. They will work with the Department Head and maybe the Mayor, but very seldom do they see the Council Members. There are several others that feel as he does. He urged them to call the City Attorney to find out if this is a good resolution or not. He does not believe it is.

Council Member Peterson made a motion to go into the Public Hearing. Council Member Furniss seconded the motion. The motion passed unanimously with Council Members Furniss, Peay, Peterson and Snow voting yes.

Public Hearing to receive input on a Planned Residential Unit Development (PRUD) at approximately 2562 North 475 West: Mayor Macfarlane said this public hearing is to receive input on the PRUD at approximately 2562 N. 475 W. and read the conditions the Planning Commission has recommended. The conditions are: 1) the design standards discussed are continued and maintained and will be shown as part of their exhibits, 2) the streets will remain private, 3) the landscaping will fall within the regulations and recommendations of the City for trees and shrubbery, 4) the standard for signs and lighting will be followed and 5) the density will be no more than 16 units per acre for a total of 79 units in the PRUD development area. She then opened it up for public comment explaining each person will have three minutes to state their comments.

Chad Bangerter stated for years they have struggled with what to do with the undeveloped property in Sunset. However, he is a little concerned about what this development may do to that area of the City. He believes 79 units at an average price of under \$150,000 per unit is low income housing. The City already has a great amount of low income housing. With the Falcon Hill development he believes the employees will not choose to locate in this development because it is too condensed. The traffic will all be using 2575 N. and at the top of that road is just a parking lot with a 15 mph speed limit, not a real street. He does not know if the Council has addressed that issue. If this is to be the main thoroughfare, there will be a problem. The other option is to go down 2300 N. and cross over on the side streets causing a lot more traffic there. There will potentially be 160 additional vehicles going up and down the street and since the Council is looking to place more lighting on Main Street,

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the money should probably be invested there instead for safety. The development is a good idea, but he believes an access street into Roy is needed.

Council Member Furniss made a motion to go back into the regular session. Council Member Peay seconded the motion. The motion passed unanimously with Council Members Furniss, Peay, Peterson and Snow voting yes.

REGULAR SESSION

Mayor Macfarlane explained she has a personal emergency she needs to attend to so she is going to bring up the items out of order so she can leave. She welcomed new Fire Chief Weston and new Public Works Director Monroe.

- 1. Recognize Christina Arbogast for 10 years of service with Sunset City:** Mayor Macfarlane recognized Christina Arbogast for 10 years of service with the City and said she does an amazing job for the Court. Judge Jensen tells her all the time what an asset the City has in Court Clerk Arbogast. She will be presented with a certificate and a check.

Judge Jensen commented Clerk Arbogast is everything the Mayor said she was. He has been on the bench for different courts for 25 years, has worked with some very good people and no one does a better job than Clerk Arbogast. The City is lucky to have her.

- 4. Consider Resolution 2015-01 amending the Sunset City Policies and Procedures regarding the hiring process:** Mayor Macfarlane said there was an incident where she was trying to make some standards in the City and it put a personnel issue on hold. The Council wanted someone rehired and she wanted some standards set before considering it. The Resolution was drafted due to that issue. She read the text to be added, "C. Any time the Council feels the need to hire someone other than the person being recommended by the Department Head or Mayor, the Council may do so with a majority vote." She then read City Attorney King's opinion on it, "In our opinion, the addition of this new language is not recommended and is unnecessary. Our reasons are as follows: 1) The current personnel policies are in place for the purpose of providing an orderly procedure for hiring employees and to provide a procedure which protects the City against charges of favoritism, discrimination and nepotism. The proposed new language would permit the City Council to bypass all of the safeguards designed for the benefit and protection of the City. 2) In our opinion the proposed language is unnecessary to achieve the "balancing" goals of the proposed language. There is already a balancing of power and authority between the Mayor and City Council. Section 2.8.2.b currently states, "B. After reviewing the documentation of the selection process, the Mayor and City Council will approve the placement and request the supervisor to offer the position to the selected candidate." As you can see from the quoted language, the Mayor AND the City Council must approve the proposed placement prior to requesting the supervisor to offer the position to the selected candidate. Therefore, in our opinion, no offer could be made to a job candidate unless approved by the Mayor and a majority of the City Council. The desired balance between the power and authority of the Mayor and the power and authority of the City Council appears to already exist in the current

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policy. There is no need for the proposed amendment. Conclusion – we recommend that the City continue to adhere to existing personnel policies regarding the selection and hiring of new employees in order to protect the City against charges of favoritism, discrimination or nepotism. There is already a balance of power between the Mayor and City Council in as much as approval by both is required before an offer can be extended to the prospective employee.” Mayor Macfarlane turned the time over to Council Member Furniss.

Council Member Furniss went out into the audience to conduct a demonstration. He used 11 chairs to represent 11 years of public service. He said there was an employee who for 10 years provided excellent service to Sunset City. The last year he had a poor attitude and was disgruntled. He believed the Fire Department was falling apart. The problem is that the Mayor is holding that one year over 10 years of dedicated service to the City. Three Council Members felt there was a legitimate reason to reinstate that employee, but one of them was not there to vote on the night he made a motion to hire that employee. The employee was a whistle blower and, if he feels he is being treated inappropriately, he is ready to file a lawsuit against the City. He went to a Council Member to report drug use and that the morphine was not being handled in accordance with State law. The 10 years of service should mean something and the Mayor repeatedly refused to allow him to come back at the position he had when he left. Council Member Furniss is on the side of protecting that employee. He believes that is what all this is about and that it has nothing to do with the items Attorney King mentioned. The Council has never told a Department Head not to hire someone, but an employee who came forward as a whistle blower is denied the right to come back.

Council Member Peterson feels this has nothing to do with the Fire Department. They want to take the word “Mayor” out of it and just have the majority of the Council. He trusts the Department Heads to make the right decisions.

Council Member Snow sees this as they are the governing body of the City. Three Council Members said they wanted to bring Adam Scott back multiple times and Mayor Macfarlane would not. All this is resolution is saying is that if three Council Members, who are over the employees and everything in the City, feel someone needs to be hired this gives them the power to hire them. Right now, they are stuck because they can’t because it has to be recommended by the Department Head. He asked Mayor Macfarlane if she would allow the Department Head to hire that person back if he or she wanted to. Mayor Macfarlane said she will answer that after she has heard the comments from all of the Council Members.

Council Member Peay believes they have two totally separate issues. The issue being cited is of allowing a whistle blower back, but the wording of the resolution has nothing to do with that. The wording is such that they are trying to overpower the Department Heads and that is not okay. The policy has been working. Council Member Furniss said they have never had this problem and have always supported the Department Heads, so she doesn’t understand why they are changing it if it is working. Bringing back a whistle blower as a Captain does not match with the wording of the resolution.

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Mayor Macfarlane said her decision does not have anything to do with him being a whistle blower; she is trying to standardize what they are doing in the Fire Department. She reviewed Adam Scott's history and he was not doing what he was supposed to do as a Fire Fighter and he didn't leave the Department in the correct manner. Things were not standardized then and she decided to grandfather Adam Scott on rehiring him. She asked Chief Weston to tell the Council what they have done with the job descriptions and what they intend to do with Mr. Scott. Chief Weston said the job descriptions were outdated and he has redone them to standard code. He has talked with the Mayor, the firefighters and Adam Scott. His recommendation to Mayor Macfarlane this morning was to bring Adam Scott back as an Engineer, which is one step below Captain and he has agreed to that. All parties have agreed to that and he will start immediately. Mayor Macfarlane said this is the way that they standardize things. They don't change the policy so that they can get someone in place that they want to have in place or overrule what is standardized. The system is very good and needs to be kept in place to protect the Department Heads and Mayor. She will not always be the Mayor, nor will the current Council Members always be the Council Members. The Department Heads run the City and it is very important for them to be able to hire people they feel are well qualified. She and Attorney King feel there is already a policy in place to do that. Mr. Scott bypassed the Department Head and the Mayor to go to the Council to try to get back his Captain position. Mayor Macfarlane asked, if she had one bad year and left, if they thought her employer would let her come back into the same position she was in before and said there was no way.

Council Member Furniss answered Council Member Peay's question by stating there was a majority of the Council who wanted Mr. Scott back and the Mayor didn't listen. Three Council Members equal the power of the Mayor. He said the way the City is set up the Council, not the Mayor, is the administrative and the legislative body. So when the majority of the body wants to hire someone, he does not believe the Mayor can stop them. He asked the Department Heads who the citizens voted in to run the City. They are set up as a strong Council form of government, not a strong Mayor form so the administrative and legislative powers are equally distributed between the Mayor and Council. The Department Heads work for the Council because they work for the citizens. The Department Heads don't work for the citizens; the Council tells them how to do their jobs as a legislative body.

The issues of employment, standards and policies were discussed back and forth further.

Council Member Furniss made a motion to approve Resolution 2015-01 amending the policies and procedures. Council Member Peterson advised the Department Heads that he has always supported them. They know what needs to be done and how to get it done, where the Elected Officials do now know what goes on in any department on a day to day basis. Council Member Snow seconded the motion. Roll Call Vote: Council Member Furniss – yes, Council Member Peterson – no, Council Member Snow – yes, Council Member Peay – no. Mayor Macfarlane broke the tie with a no vote. The motion failed.

Mayor Macfarlane asked to be excused for family reasons and Council Member Snow took over as Mayor Pro Tem.

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2. **Presentation about the Utah Honor Flight:** Craig Johnson introduced himself and said he has been a resident of Sunset for about eight years. He introduced his wife, Melissa, and his colleague, Judy Lemmons. He is here tonight to raise awareness for the “Utah Honor Flight” organization and ask for their support to involve the community in working to get Sunset City Veterans out to see their memorials in Washington D.C. Utah Honor Flight’s mission is to fly America’s Veterans to Washington D.C. to visit those memorials dedicated to honor the service and sacrifices of themselves and their friends. There are almost 9,000 World War II Veterans in Utah. One of which is his personal friend and Sunset resident, Dee Savage, who is scheduled to go on the flight this fall. The organization also serves the Korean and Viet Nam Veterans, but right now their focus is on WWII Veterans because their time on earth is short. In 2014, with the help of KSL, Bert Brothers and several other sponsors and donors, the Utah Honor Flight flew 198 WWII Veterans to Washington D.C. With the City’s help and the generosity of other donors, their goal for 2015 is to send 300 Veterans. There are already four flights scheduled this spring. He showed a very poignant video of a group of Veterans who were able to go last year. Afterwards, he explained it is a race against time to send the remaining WWII Veterans because in 10 years or less they will all be gone. He asked the City to highlight the Utah Honor Flight in their newsletter, help them partner with corporate donors in the community, share a link to their website on the City’s website, follow them on Facebook and Twitter, help them raise awareness by donating a booth to them and allowing them to have a place in the parade during Sunset Fun Days and by directing them to Veterans who live in Sunset. When they discuss budget this year they could also consider funding one or more Veterans for the trip.

Council Member Snow asked how much is costs to send a Veteran. Mr. Johnson replied it costs about \$900 for the flight, food and entertainment. The Veteran does not pay for any of the trip. It was noted the City’s policy on donations for groups is a maximum of \$200.

Council Member Peterson asked if this organization was just in Utah and if anyone in Sunset has gone before. Mr. Johnson said they are the Northern Utah chapter of a National Honor Flight network. He does not know if a Sunset resident has gone yet, but one is scheduled to go this spring.

Council Member Furniss said their organization will be considered for a donation during their budget talks. He believes the City could donate a booth to them, they can be in the parade and he suggested showing their video before the Movie in the Park and to place a box out for donations.

Council Member Furniss made a motion to provide a booth for the Utah Honor Flight at Fun Days, to provide a link on the City’s website and, during budget sessions, they consider giving a donation to them. Council Member Peterson seconded the motion. The motion passed unanimously with Council Members Furniss, Peay, Peterson and Snow voting yes.

3. **Discuss the regulations and conditions of the 2562 North 475 West PRUD to be adopted by resolution at the next Council meeting:** Council Member Furniss said he is excited about this project and feels some of the concerns that were raised during the Public Hearing

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are not warranted. He disagrees with the low income concern because these are owner occupied homes and not subsidized by low income grants. Similar developments are being built in Ogden, North Salt Lake and Farmington. Traffic has been addressed by the Planning Commission, one of which is a traffic engineer. He suspects most of the traffic will not go up 2575 N., but north on a side street to 6000 S. in Roy. He is excited more homes are being built in the City and that means more tax revenue. He fully supports this development.

Council Member Snow asked about the gate being open during the day and only closed at night. He suggested maybe having a keypad with a code and keep the gate closed all the time. He believes if it is a gated community, it should be gated all the time.

Council Member Peterson believes they should go with a more in depth agreement for the PRUD like Clinton City's. He asked for help from Treasurer/Office Manager Youngdell regarding the agreement. Treasurer/Office Manager Youngdell replied the Planning Commission has given the Council their recommended conditions and it is now up to the Council to accept them or not and possibly add more. Recorder Hale explained it is not scheduled to be approved until the last meeting in April or later depending on how things go.

The Council discussed further the gate being opened or closed during the day and sections of the Clinton agreement sample. Since they are inexperienced in this, it was suggested to hold a work meeting on the agreement.

Council Member Furniss made a motion to hold a work meeting immediate following the next regular Council meeting. Council Member Peterson seconded the motion. The motion passed unanimously with Council Members Furniss, Peay, Peterson and Snow voting yes.

5. **Mayor and Council Reports:** Council Member Furniss believes standing at the podium and basically calling Council Member Hadley a coward for giving up his Council seat was very unjust. Council Member Furniss reported Council Member Hadley resigned last night and Council Member Furniss stands behind his decision to resign because he has agonized about this for months. Council Member Hadley served with dignity and respect. He thanked him for his service and his willingness to put his desires aside to take care of his family. He recognized the Fire Department. There was a fire set at one of the Elementary Schools and, rather take the hard line approach with reprimands and detention, Fire Chief Weston took the time to find out what the real issue was with the child. He found that he has no attention at home and is bullied at school. The Department got the child glasses and told him he has 26 big brothers and to call them if anyone picks on him. Council Member Furniss is thanked them for the care and compassion the Fire Department showed that child. That will be something the child never forgets. The Sunset Youth City Council just returned from their Leadership Convention. Council Member Peay went with them to chaperone, so he will let her talk about their time there. He thanked the City support for the Youth City Council.

Council Member Peterson thanked Council Member Hadley for his time on the Council and knows unfortunate things came up. He wished him and his family the best. He welcomed

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Fire Chief Weston and Public Works Director Monroe and thanked all the employees for all the work they do. He and Director Monroe will get together after he gets settled in some. He mentioned there will be a Planning Commission meeting on Thursday.

Council Member Peay thanked Council Member Hadley for his service and agreed that family does come first. She reported the Youth City Council had a great time at the Leadership Conference at Utah State University in Logan. The focus for the conference was "I live to soul". Soul is the acronym for serving, overcoming, being united and leading. The speakers told of the huge challenges they had overcome in their lives that the kids could relate to. Some of their obstacles were huge and they had an emotional impact on the kids. They won a \$50 check for being in the top 10 of the 29 cities participating in the challenge. That was really good considering Sunset's Youth Council was the smallest of the groups up there with only four girls and the two adults chaperoning. There were times they wanted to give up because there were only four of them, which made them do all the challenges when the other groups had more kids and could split up the challenges. She thanked the Council for allowing her to go with them. She said she will help get the Utah Honor Flight set up for Fun Days and she has a list of the Veterans that she knows of so far that she will give to Craig Johnson.

Mayor Pro Tem Snow thanked Council Member Hadley also for his service and said he knows it was a hard decision for him. He knows the person appointed will fill the vacant Council position until the end of the year and he asked Recorder Hale how they will know who gets the 2-year seat and who gets the 4-years seats. Recorder Hale explained when the candidate fills out the Declaration of Candidacy, they will state whether they are running for the 2-year term or one of the 4-year terms. She read the State statutes explaining the notice that is required advertising the vacancy and that the Council will interview the applicants during an open public meeting. Council Member Snow clarified there will only be 21 lights going up on Main Street, not 75. There should be about 80 going up throughout the residential neighborhoods. He reported there will be a DRC meeting tomorrow.

6. **Department Reports:** Public Works Director Monroe said he is getting settled in. He has about \$15,000 budgeted to redo the tennis courts at South Park, but that is \$2,000 below the bid received in June of 2014. They may want to hold this money over until next fiscal year and add some because he will have to get a current bid and he believes it will be higher now. He and the City Engineer turned in three applications for more CDBG money. They decided it would be best to split up the restrooms and do one application for each one because the total for all the restrooms was over \$380,000 and the City only allocated \$75,000. Doing it this way they will allocate \$75,000 for each one and, if they do get a grant, they will pull the other two out. The prior Director had a huge file on the restroom buildings that are prefabricated. He would prefer one that is built on site because they are a lot nicer and better for the City. The downside of the three applications is that whichever one is picked by the CDBG Board will be the one they have to do first. On the City owned rental house, if they renovate it the cost will be about \$25,000 plus a lot more if they touch any of the electrical because they would have to bring it all up to code. Renting it for \$700 per month will take a long time to recoup the cost. The other option is demolition and the Public Works employees can do that mostly just for the cost of hauling the debris away. If

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demolition is what they choose, he would like to talk with Chief Weston about fire training before they demolish it. With Kids Club and Fun Days coming up, they need to hire an events coordinator for Recreation fairly soon, whether it be seasonal or limited part-time. They would like someone who is vested in it and works hard, not someone who is just doing it half heartedly, to make those things great and increase attendance. He has completed the interview process and has chosen who he would like to hire. He sent an email out and has received two responses in favor, so he needs at least one more to hire Kalub Lewis. There were two candidates, but he has worked with Mr. Lewis in Public Works for three years, knows he works hard, is reliable and has his CDL. He also works in the Sunset Fire Department. Mayor Pro Tem Snow gave his okay so he has his third vote in favor of hiring him. Public Works Director Monroe said the shop yard looks bad and is 14 years behind what the State regulations are for storm water. When the State comes through to audit, there will be stiff fines unless they can clean it up. As he is new to Sunset, the inspector may be a lot more lenient if he shows he is trying. The washout bay where they clean the sweeper and lawnmowers empties right into the storm drain. He wants to do what is the best for the City so they need to get the storm water management plan brought up to date. The inspector has a deadline of 4 years left to audit every city, not to mention the development and Maverik that will be building soon. They need to come up with a storm water inspection fee the contractors will have to pay because a Storm Water Pollution Prevention Plan (SWPPP) will be required and he will have to do the inspections. Council Member Peterson said former Director Noyes had been slowly working on that, but his funds kept getting cut. He hopes Director Monroe will be provided the budget to do what needs to be done. He said he has heard the State is fining more cities for funds so they can hire another inspector to get the inspections done quicker. Director Monroe noted with him being new, it is a good time for a new plan. His biggest concern is the washout bay. Council Member Peterson wondered if it will be a problem having an employee who is also working for the Fire Department. Fire Chief Weston said he does not believe it will be because Public Works will be his main job just like if he worked for another company. Director Monroe advised Clinton City will be using the main softball parks for girls' fast pitch and they will prep the fields because Sunset does not have the manpower. Clinton and Sunset will split the cost of the lighting. He feels good about doing this because Clinton allows Sunset kids to participate in their sports programs and does not charge them the non-resident fee.

Treasurer/Office Manager Youngdell reported prior Director Noyes and the City Engineer had submitted for the \$75,000 CDBG reimbursement and the check finally arrived last week. She has submitted for the Economic Development Grant final draft in the amount of \$10,000 and it should be here shortly. There are still two businesses and a few rental owners who have not renewed yet. She will be turning those not renewed over to the Police next week. Council Member Furniss asked her what the insurance requirements are for employees to get their driving record cleared with them. Treasurer/Office Manager Youngdell said she will find out and let him know. She explained this was in reference to a policy the Council adopted allowing the insurance company to run a driving record check on every employee who drives a City vehicle.

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Police Chief Eborn said Officer Arbogast is back to work with full duty from an injury to his knee. Officer Arbogast has been working hard to qualify for advanced officer training, which he will need to be able to advance to a Patrol III position in the Department. The training includes being able to pass the same physical agility course the Police Academy has, so he has been pushing himself hard. He quit smoking some time ago and gained a little weight because of it. He has now lost 45 lbs. and 9 inches off his waist. He reported Officer Bateman is in Firearms Instructor School this week. When he is done he will be able to provide that training for the Department.

Fire Chief Weston thanked Treasurer/Office Manager Youngdell and Recorder Hale for their help in adjusting to his new position. He is applying for two grants, one of which he does not hold out much hope for. He asked if there were any questions about the house fire and there were not. Two years ago they were running about 365 calls per year, including the ambulance. Last year was 460 and he is projecting 500 this year. Ambulance 11 has an oil leak and he believes it is a warranty item. Engine 12 is 15 years past its service date. With the aging equipment, they need to look at other options for purchasing vehicles in the near future. He would like to restructure the Fire Department and has talked to a couple Council Members about it. Part of it is changing job descriptions and has kind of used the police book to help him. He is doing a risk management on gains vs. costs. He wants to plan based on past statistics instead of the "what ifs". If something major comes up, they have the mutual aid agreements to cover them. Volunteerism is going down and it is a challenge he is facing with the Fire Department. He has sent the PRUD plans to the Fire Marshall last week and they will be meeting Tuesday. He advised Farmington Fire Chief Smith called him with an outstanding offer, so he talked to Mayor Macfarlane and Council Member Furniss about it and they are both in favor of it. The National Forrest Service gave Farmington a brush truck several years ago and they are now purchasing a new one. Since they realized Sunset is the only City in Davis County without a brush truck, they are prepared to give it to Sunset free of charge with the stipulations it be kept maintained and if a national disaster happens and they need it they would be able to take it back. They have talked to the Forrest Service and it is a matter of paperwork to give it to Sunset. The only costs to the City would be diesel fuel and insurance. Treasurer/Office Manager Youngdell pointed out to him the Fire Department just sold two vehicles so it might be a wash. The brush truck is a 1986 Chevy with 19,885 miles. It will qualify as a type 6, which allows them, if they get the proper certification, to actually make money on it. For example, if they use it out at Antelope Island, the Federal Government will recoup Sunset the costs. It has a 200 gallon water tank, pump and roll capabilities and comes with all the equipment necessary to operate it. It will fit in the bay and it is capable of pulling the trailer. The Council Members gave their consensus to receive it.

Mayor Pro Tem Snow stated his concern about not opening the budget for items they purchase that were not approved in the budget, such as repairing the driveways at the fire station. Recorder Hale explained if a purchase is going to increase the General Fund or a Capital Project Fund budget, a public hearing is required. If a Department Head gives up something in their budget to purchase another item that would not increase the budget. For example, if Public Works did not need all the money allotted in parks, the Director could

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move that money to streets to purchase a needed piece of equipment. If Police needed a something and Fire had some extra money, the Council could approve a transfer of funds from Fire to Police. Those scenarios would not increase the total General Fund budget and no public hearing would be required. Another example is if a good deal on vehicle becomes available without it being budgeted, but two other items were budgeted and are not needed at the moment, they could hold off on purchasing those two things until the next budget year and purchase the vehicle. If something happens and those two items are needed before next year, the budget would have to be opened and a public hearing held.

Council Member Furniss said they give them an allotted budget, but he hopes the Department Heads know if an item is really needed, they will open the budget to get it. Therefore, he would like them to ask for exactly what they need and not pad their budgets. Mayor Pro Tem Snow suggested putting in a tiny cushion in so they don't need to open the budget for everything.

Council Member Furniss made a motion to adjourn. Council Member Peay seconded the motion. The motion passed unanimously with Council Members Furniss, Peay, Peterson and Snow voting yes.

The meeting adjourned at 8:40 p.m.

Approved – April 7, 2015

/s/Beverly K. Macfarlane, Mayor

/s/Susan R. Hale, Recorder