

**SUNSET CITY CORPORATION
PLANNING COMMISSION MINUTES
January 16, 2014
Page 1 of 3**

Minutes of a Regular Planning Commission meeting held **January 16, 2014** at Sunset City Hall, 200 West 1300 North, Sunset, Utah; Chair Stevenson presiding:

Planning Commission Members Present:

Scott Stevenson	Chair
Jonathan Ellsworth	Commissioner
Jason Gabbert	Commissioner
Brian Parker (By phone)	Commissioner
Brad Weller	Commissioner

Employees and Officials Present:

Jake Peterson	Council Member
Linda Youngdell	Treasurer/Office Manager
Andrea Bruening	Planning Commission Secretary

Chair Stevenson opened the meeting at 6:30 p.m., welcoming everyone in attendance.

REGULAR MEETING

1. Planning Commission Chair and Alternate Chair for 2014:

Chair Stevenson opened this item up for discussion. Commissioner Parker has a concern that he is not available on Tuesdays for City Council Meetings if Chair Stevenson isn't available. Commissioner Ellsworth stated that he also isn't available on Tuesday nights but that he could arrange his schedule to be available if need be. Commissioner Weller asked if Chair Stevenson would like to be Chair or Alternate Chair again. Chair Stevenson stated that he wouldn't mind doing it another year and if Commissioner Ellsworth would like to take a turn at Chair he wouldn't mind it either. Chair Stevenson stated that he thinks Commissioner Ellsworth would do a great job as Chair for 2014.

Motion: Commissioner Weller made a motion to recommend to the City Council to approve Commissioner Ellsworth as the Planning Commissioner Chair and Commissioner Stevenson as the Alternate Chair. Commissioner Gabbert seconded the motion. The motion passed unanimously. This item will go before the City Council on January 21, 2014.

Commissioner Parker was excused from the meeting by phone at 6:36 p.m.

2. Update on Architectural and Landscape Standards for the General Plan:

Chair Stevenson turned the time over to Commissioner Ellsworth to present Architectural and Design standards. Commissioner Ellsworth stated that Sandy City has really great ideas that the City might want to follow. There are some really good things that can guide Commercial Development. He doesn't believe that there is much they can do with residential development. Commissioner Weller stated that he read through Sandy Cities Architectural Design Standards and that at the end of the packet there is acknowledgments of other Cities

SUNSET CITY CORPORATION
PLANNING COMMISSION MINUTES
January 16, 2014
Page 2 of 3

that Sandy had used to draw their ideas from and that he thinks they took really great things from the other Cities and implemented them into a great plan. Commissioner Ellsworth stated that when they are looking at developing an Architectural Design Standard that they also include Landscaping within the Standards and that they should follow the same layout as Sandy City. Chair Stevenson asked if this was outside of Sandy City's General Plan or if it was a standalone document. Commissioner Ellsworth stated that the Sandy City Architectural Design Standards is a standalone document and he thinks that is how it would work best for Sunset City. Commissioner Ellsworth stated that the Architectural Design Standards refers to what is already Code for Sandy but that the Sandy City Architectural Design Standards isn't a code document. Commissioner Weller stated that he likes how Sandy City showed what is appropriate and inappropriate with photos. Chair Stevenson asked if they could just reference the Sandy City Plan instead of redoing all of the work that they have already done. Commissioner Weller stated that the reason we would want to redo it, is because then we could customize it for Sunset City. Commissioner Weller gave an instance that the Sandy City Architectural Design Standards has a sign section but that Sunset already has a sign ordinance so that part wouldn't apply to Sunset City. Commissioner Ellsworth stated that we need to get the Architectural Standards out ahead of progress because it helps lay the foundation of what we expect as a City and put it in the minds of the City Council and those that will be making the final plans for projects that will be taking place in the future. Commissioner Ellsworth stated that he would call Sandy City and asked if they cared if we reference Sunset City's Plan after Sandy City's Plan. Commissioner Ellsworth presented a list of trees and shrubs that is found on the Weber County Water Conservation District Website. Commissioner Ellsworth stated that there should always be a mix of green in the City so that the City is beautiful year round and that helps to add value to homes. Chair Stevenson stated that all of this needs to be brought up at the work meeting with the City Council.

Motion: Commissioner Ellsworth made a motion to table this discussion until the work meeting on February 20, 2014. Commissioner Weller seconded the motion. The motion passed unanimously.

3. General Information:

Chair Stevenson stated that he was looking in to Utah's Unified Transportation Plan. He is going to be researching how it will effect Sunset and makes sure Sunset's Transportation ties into Utah's Unified Transportation Plan. He would like to present it also at the work meeting with the City Council on February 20, 2014.

Motion: Commissioner Ellsworth made a motion to adjourn. Commissioner Weller seconded the motion. The motion passed unanimously.

The meeting adjourned at 7:01 p.m.

**SUNSET CITY CORPORATION
PLANNING COMMISSION MINUTES
January 16, 2014
Page 3 of 3**

These minutes have been read and approved at the Planning Commission meeting held February 20, 2014.

Scott Stevenson, Chair

Andrea Bruening,
Planning Commission Secretary